



1603 22nd Street
Anacortes, WA 98221
360-293-0673 (phone)

Agenda

The Board of Commissioners Meeting

Date and Time: 5:30 p.m. Tuesday, September 15, 2026

Location: Fidalgo Pool and Fitness Center

CALL TO ORDER

- Welcome Guests
- Identify Commissioners and Staff Present

PUBLIC COMMENT

- Update from Friends of Fidalgo Pool meeting

APPROVAL OF THE MINUTES-

- Regular meeting minutes 8-18-2026
- Special meeting minutes 9-1-2026

CONSENT AGENDA

- Voucher Approval
- Resolution 355 adopting Board Bylaws

DIRECTOR/FINANCIAL REPORTS

- Director / Manager Reports and Financials

COMMITTEE REPORTS

- Communications
- Facilities
- Finance
- Human Resources

OLD BUSINESS

- Clean Buildings Act Requirements, Proposals, and Early Adopter Rebate
- 2027 budget milestones review / development
 - Sep: Reserve amount and budget groups
 - Oct: Rough draft
 - Nov: Final draft

NEW BUSINESS

- Interview Board member candidates

EXECUTIVE SESSION

- Review and discuss qualifications of Board candidates
- Legal / litigation update
- District property management

NEW BUSINESS

- Board member selection and appointment date
- Recruitment of new Executive Director and salary range
- Tue/Thu, mid-day (12:15-3:00) pool closures through Oct 20 pros and cons
- 2027 Levy measure dates

Filing Deadline	Election Date	Follow-on Election
December 11, 2026	February 9, 2027	77 days
February 26, 2027	April 27, 2027	98 days
April 30, 2027	August 3, 2027	91 days
August 3, 2027	November 2, 2027	98 days
December 10, 2027	February 8, 2028	

NEXT MEETINGS

- (Tentative) Special Meeting to appoint Board Candidate on Mon, 9/28/26 @ 5:30
- Regular Meeting on Tue, 10/20/26 @ 5:30

Public comments received by Executive Director prior to 3pm on the day of the meeting will become part of the record for the meeting. FPFC is committed to making public meetings accessible to all community members. For assistance with special needs, or If there are any questions regarding this agenda, please contact FPFC staff at info@fidalgo.com.



1603 22nd Street
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**DRAFT – Minutes for the Regular Meeting
of the
Board of Commissioners**

Date and Time: 5:30 PM, Tuesday August 18, 2026
Location: Fidalgo Pool & Fitness Center

CALL TO ORDER @ 5:31 PM

- Identify Commissioners and Staff Present
 - Commissioners: Ken Hansen, Tory Haschak, Cindy Marvin, Ted Rolfes
 - Staff: Carla Bigelow (Operations Director), Arik Dahlen (Executive Director), Kelsy Durfee (Customer Service Manager)
 - Public: Judy Billings, Sue Hill, Nancy Hunting, Linda Martin, Suzanne Rohner, Barbara Smart

PUBLIC COMMENTS

Linda Martin referenced the bylaws discussion at the last meeting. She handed out copies of a document she prepared and described as her recommendations to the Board on resolutions. She also noted that with the pool levy due in 2027, she hadn't heard a discussion about deadlines. She expressed concerns regarding the timing of the annual maintenance shutdown in early August because kids are out of school and they want to swim.

The comments received from the "Tell the Board About It" initiative are summarized in the Director's report.

Sue Hill gave an update from the Friends of Fidalgo Pool meeting. Friends has made changes to the lifeguard retention program to better tailor it to the guards. Friends has a booth planned for Open Streets, and is researching grants for a new WIBIT inflatable play structure.

APPROVAL OF MINUTES

Minutes of 7/21/2026 were considered.

Motion: Tory Haschak moved to approve the minutes. Second: Cindy Marvin. Vote: unanimous. Motion carried.

CONSENT AGENDA

Approval of the Vouchers

- Vouchers totaling \$198,119.00
- 3 payrolls July 2nd \$48,921.06; July 16th \$47,558.57; July 30th \$48,473.87
- Motion: Cindy Marvin moved to approve vouchers and payroll. Second Ken Hansen. Vote: unanimous. Motion carried.

DIRECTOR/FINANCIAL REPORTS

- The Thunderbird Athletic Club (TAC) will be holding tryouts in September and October. These will likely increase the total enrollment numbers.
- Discussion was started with Pay Northwest to split the FPFC payroll into more codes so staff can better track personnel expenses by department and program.
- All of the maintenance tasks planned for the shutdown (see list provided for July meeting) were successfully completed.
- Carla Bigelow reported working on 2026-2027 contracts with the school district. Expected revenues are:
 - 3rd grade lessons: \$7.15 per student per lesson (6 lessons each)
 - Fall Swim & Dive \$10,510.50
 - Winter Swim & Dive \$11,886.00
- Carla Bigelow reported that 4 newly eligible staff have been enrolled in PERS, as required.
- Tory Haschak asked about the status of posting signs in the showers asking clients to limit showers to 3-5 minutes, as suggested by several commenters. Carla Bigelow and Kelsy Durfee will work on this ASAP.
- Ted Rolfes asked about adding statistics on the Masters' program to the monthly directors' reports. He also suggested replacing the Masters fees with a regular membership, plus a coaching add on, effective 1/1/2027.
- On the financials, Ken Hansen noted that the shift from payroll monthly to every 2 weeks creates a 3-payroll month twice a year, which makes the staffing costs higher in those months.

COMMITTEE REPORTS

Facilities

- The Committee did not meet, but had other meetings about financing options for a new pool.
- Tory Haschak reported that a ARC, a prior pool consultant, updated its rough pool building costs to \$1000/square foot.

Finance

- The Committee plans to meet with DA Davidson, a government bond specialist, regarding financing options for pool renovation and new construction..
- The Board still needs to identify the appropriate funding level for our reserve account with the county, considering the twice a year influx of levy monies.
- The state is still offering an early adopter grant for submittal of the mandated building energy efficiency plan. Ken Hansen received a cost estimate from one company of \$6,000 to prepare a plan for the FPFC facility. Tory Haschak asked Ken Hansen to get a second quote.
- Cindy Marvin asked if we could get a grant application ready so we can move as soon as we have the data on the second quote. Accepting grant funding may require a resolution.
- Ken Hansen discussed adjusting our chart of accounts to make budgeting easier.

Human Resources and Communications/Elections (combined report)

- Discussed newly PERS-eligible employees and the recent enrollments.
- For “Tell the Board About It,” Cindy Marvin requested Arik Dahlen to adjust the automatic reply message so clients won’t expect an immediate response. She also asked for help from other Board members in responding to comments submitted.
- Cindy Marvin discussed a need for someone to be on point for expanded communications with clients and the broader community. She proposed that Kelsy Durfee assume those responsibilities.
 - In Tell the Board About It comments, clients are praising Kelsy’s excellent customer service.
 - Cindy Marvin made a motion to: add communications functions (including a quarterly newsletter) to Kelsy’s responsibilities, promote Kelsy to a full-time Customer Relations Manager, and raise her compensation to \$26/hour, effective August 17, 2026. . Ken Hansen seconded the motion, Motion passed with a unanimous vote.
- Changes to staff office assignments are in the works.

OLD BUSINESS

- Bylaws review.
 - Cindy Marvin described some changes to the RCW cites and formatting, plus new text requested by Ken Hansen regarding the need for a quorum.
 - Should do a resolution to adopt the Bylaws.
 - Public comment on the Bylaws: Sue Hill: encouraged the board to finalize the Bylaws. She stated the RCW changes were appropriate. But Section 1, purpose of the board “hiring and training staff” does not fit within the direct responsibilities of the Board as listed under purpose. RCW 36.69.120 describes the Board’s role in a better way.
 - Change “purpose” to “duties.” Cindy Marvin will make changes to reflect wording in the RCW acknowledging that there is a level of management between the board and general staff.
- Cindy Marvin reported that there were no applicants in response to the Board vacancy notice that was posted for a month. The Board concurred that the Human Resources Committee would extend the notice, use additional ways to advertise the vacancy, and handle the nomination process as needed to preserve the Board’s ability to make an appointment.

NEW BUSINESS

- Work session: needed to discuss options to finance a major construction project, whether a renovation or new construction?
 - Tory Haschak stated it would be helpful to have outside experts join.
- Annual Shutdown: covered in the maintenance report.
- 2027 budget timeline:
 - Due December
 - Vote November
 - October – rough draft
 - September - discussion of new things to add to budget.
 - Ken Hansen stated that we need to be more transparent and have working documents available early for board and public review.
- County investment opportunities: FPFC monies in county accounts can be invested to provide additional revenue.
 - Tory Haschak said the funds are very liquid, the rates are around 4.1%. The investment pool is managed by Skagit County Treasurer’s office.
 - A Resolution naming the approved investment officer(s) will be put on next month’s agenda.

EXECUTIVE SESSION 30 MINUTES

- Started at 7:00pm and was extended 5 minutes.
- Session ended at 7:33 pm.

RETURN TO OPEN SESSION

Ken Hansen announced that the Board discussed the performance of the Executive Director Arik Dahlen. No decisions were made.

Meeting adjourned 7:34 PM



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Minutes for the Special Meeting of the

Board of Commissioners

Date and Time: 5:30 PM, Tuesday, September 1, 2026

Location: Fidalgo Pool & Fitness Center

CALL TO ORDER @ 5:31 PM

- Identify Commissioners and Staff Present
 - Staff: Arik Dahlen, Carla Bigelow
 - Commissioners: Ken Hansen, Tory Haschak, Cindy Marvin, Ted Rolfes
 - Public: Nick Cowles, Susan Hill, Nicholas Johnson, Jennifer Lewis, Linda Martin, Patty Munday, Suzanne Rohner, Barbara Smart, Marilyn Stadler

PUBLIC COMMENTS

Jennifer Lewis gave an update from Friends of the Pool. Open Streets went well – there was a good turnout, the booth had good presence, and they will plan to do it again next year.

EXECUTIVE SESSION

There was a call for an Executive Session at 5:22 for 20 minutes to discuss employee performance. Meeting resumed at 5:53.

Ken Hansen stated that during the Executive Session the Board continued discussing concerns regarding the performance of our Executive Director. He stated that RCW 42.20.110 requires that a governing body must take any final action to discharge an employee in a meeting open to the public.

Motion: Tory Haschak moved that based on his poor performance and poor judgement that the Board dismiss Arik Dahlen, terminating his “at will” employment as Executive Director, effective immediately, and that the Board offer him a separation agreement. The separation agreement would provide severance based on one month’s salary in exchange for a release of all claims against the district.

Second: Ted Rolfes. Vote: unanimous. Motion carried.

Dismissal letter signed by all Commissioners.

The meeting was recessed at 5:56 for 20 minutes. Meeting reconvened at 6:05.

NEW BUSINESS

Cindy Marvin introduced Resolution 353 which removes Arik Dahlen as an authorized signer, approver and/or administrator from all FPFC accounts and systems, temporarily delegates the duties and authorities of the Executive Director to Carla Bigelow and Jenny Claridge, including the authority to sign checks up to \$1,000 per occurrence (with higher amounts requiring Commissioner signature), and authorizing a temporary stipend for Carla Bigelow and Jenny Claridge of a \$12 per hour increase to their hourly base pay rate during each month of the interim period until a permanent Executive Director can be appointed.

Motion: Cindy Marvin moved to approve Resolution 353. Second: Ken Hansen. Vote: unanimous. Motion carried.

Resolution 353 signed by all Commissioners.

Ken Hansen stated that there will be an Executive Session at the next regular Board meeting on September 15 to discuss recruitment for the Executive Director.

Meeting adjourned at 6:08 PM.

**FIDALGO POOL & FITNESS CENTER DISTRICT
BOARD OF COMMISSIONERS
BYLAWS**

1) FIDALGO POOL & FITNESS CENTER DISTRICT (District), BOARD OF COMMISSIONERS (Board)

A. *Origin*

The District is a municipal corporation legally formed as the Fidalgo Park and Recreation District by Resolution No. 5748, adopted by the Board of County Commissioners, Skagit County, Washington, on May 30, 1972, in conformance with Chapter 36.69, Revised Codes of Washington (RCW). Resolution No. 15746, adopted by the County Commissioners on May 8, 1995, allows the use of either the preferred Fidalgo Pool & Fitness Center District or Fidalgo Park & Recreation District. As a municipal corporation, the District may receive charitable contributions and gifts for exclusively public purposes per Section 170(C) of the Internal Revenue Code.

B. *District Boundaries*

All of Fidalgo Island, Skagit County, Washington, including tidelands, except those portions of said Fidalgo Island lying Southeasterly of the following described line, to-wit: Beginning at the meander corner between Sections 2 and 3, Township 34 North, Range 2 East W.M.; thence South ½ mile more or less, along the Section Line to the Northeast corner of Section 10, said Township and Range; thence West, along the North line of Section 10, one mile, more or less, to the Northwest corner of Lot 4, in said Section 10; thence Southerly and Southwesterly, through Similk Bay to a point on the Skagit-Island County line, said point being directly opposite the Southwest corner of Skagit-Island; and excepting any lands that lie within School District No. 311, as defined on April 5th, 1972.

C. *Board Members*

Individual Commissioners are elected to the Board for a term of four years. Seats 1, 2 and 4 are elected in years that when increased by one are divisible by four; seats 3 and 5 are elected in years that when reduced by one are divisible by four.

D. *Duties*

1. The Board is responsible for providing the facilities and staff necessary, in a nonprofit manner, to implement safe, healthy and economical recreation activities, as approved by the District's voters and supported by a levy on private property in the District.
2. The Board has a fiduciary relationship with the public and, as stewards of the District, is responsible for selecting and compensating such properly qualified employees as it may deem necessary; building and maintaining the facilities; and procuring and maintaining the capital equipment.
3. The Board shall establish a tax levy rate to cover operational and maintenance costs.

4. Among the powers granted by RCW 36.69.130, the Board is authorized to establish charges, fees, or rates for use of the facilities, which the Board uses to cover program costs.
5. Per RCW 36.69.120: The Board shall:
 - a. Elect its officers including a chair, vice chair, secretary, and such other officers as it may determine it requires;
 - b. Hold regular public meetings at least monthly;
 - c. Adopt policies governing transaction of board business, keeping of records, resolutions, transactions, findings and determinations, which shall be of public record; and
 - d. Initiate, direct and administer District park and recreation activities, and select and employ such properly qualified employees as it may deem necessary.

E. Authority of Bylaws

1. Any conflict between these bylaws and the RCW shall be resolved in favor of the RCW.
2. Any conflict between these bylaws and the policies, procedures, instructions or rules adopted by the Board or District managers shall be resolved in favor of the bylaws.

2) BOARD OFFICERS, DUTIES, ELECTIONS

A. Officers and Duties

1. The **Chairperson** presides at all Board meetings, sets the agenda in consultation with the other Board members, and ensures that the agenda and supporting materials are distributed to all members, and posted on the website for public access. The Chairperson may choose to retain responsibility for responding to media inquiries and emails sent to Board members, or may delegate those tasks to another person. The Chairperson also serves as the District's Ombudsman and, as such, is empowered to investigate operational complaints and to advocate, where appropriate. The Chairperson shall retain the right to make and second motions, participate in all discussions, and vote on all matters coming before the Board.
2. The **Vice Chairperson** assumes the Chairperson's duties in the absence of the Chairperson and may perform other duties as requested by the Chairperson or other Board members.
3. The **Secretary** is the designated Board member to receive any public comment or protests prior to or following a public hearing.

B. Elections

Elections of officers shall be held at the January public meeting. Any Board member may nominate another for any office. There is no limit to the number of times that a Board member may serve in an office. If contested, voting will be by a written ballot, with a simple majority required for election.

C. Compensation

Per RCW 36.69.110, the commissioners shall receive no compensation for their services but shall receive necessary expenses in attending meetings of the Board or when otherwise engaged on District business. Such expenses shall be within the District's adopted budget.

D. Conflict of Interest

To avoid conflict of interest, Board members shall recuse themselves from any vote on the determination of any case in which he/she or members of his/her immediate family have a financial or governing interest.

However, a Board member shall disclose any potential for an actual conflict of interest, or a possible perception of a conflict of interest, before the Board votes on contracts, goods and services. The Board will discuss and resolve whether that disclosing member should participate in any vote on the matter.

3) EXECUTIVE DIRECTOR

A. Role

The Executive Director serves as the chief executive officer of the District under the direction of the Board of Commissioners, and in accordance with the rules, regulations and policies of the District and the laws of the State of Washington. The Executive Director:

1. Executes all executive and administrative powers and duties in connection with the conduct of District operations and serves as technical advisor, consultant, and staff to the Board of Commissioners.
2. Is responsible for ensuring that notes are taken for all Board meetings, the meeting minutes are drafted and distributed to all Board members for review and approval at the next Board meeting and posted on the website.
3. Produces monthly financial reports for the Board's review and discussion, including a variance analysis, comparing actual monthly and year-to-date results to budget.
4. Handles disciplinary matters and reviews appropriate personnel issues with the Human Resources Committee and, if necessary, the Board in Executive Session, unless such issues require a more immediate Board response to address potential legal action and/or public inquiries.
5. Serves as an ex officio member to all standing committees, unless the Board members expressly reserve committee membership to Board members only. The Executive Director may appoint a district employee to act in his/her stead, with the concurrence of the Board members on the committee.

B. Compensation

The Board of Commissioners finds it necessary and fiscally prudent to clarify how the Executive Director's compensation can be changed and what authorization is required before staff can submit a revision to that compensation in the District's system for processing paychecks.

1. Any changes to the Executive Director's compensation, exclusive of any Cost of Living Adjustment universally provided to all staff, must be explicitly approved and authorized in writing by the Board of Commissioners, as documented in an approved Resolution or approved meeting minutes.
2. Any District staff or contractors who process paychecks must be provided with such written authorization before submitting a change to the Executive Director's compensation.

4) COMMITTEES

A. *Standing Committees, Members and Duties*

1. **Finance** has two Board members. The committee shall oversee the financial reporting, external audits, and banking relationships and report to the full Board. The committee shall annually participate with the Executive Director in drafting the upcoming annual budget, incorporating personnel compensation, user fees, rental rates, projected vendor expenses, and other pertinent data. The Committee shall then recommend budget approval to a vote of the full Board. Such process shall include staff input, as appropriate. At least one Board member on the committee shall also review the monthly voucher run and submit for approval to the full Board.
2. **Facilities** has two Board members. The committee shall interview staff regarding safety and maintenance concerns or requirements and make recommendations to the Board regarding major projects. The committee shall work with the Executive Director and Maintenance Manager to develop and update a six-year capital needs plan annually to be submitted to the full Board for approval, as well as any potential new development as required.
3. **Human Resources** has one to two Board members. The committee shall function as a sounding board for the Executive Director and managers to identify, discuss and resolve personnel-related issues. The committee will brief the full Board on significant personnel policy issues and seek concurrence, direction, or approval as appropriate. The committee shall periodically review and recommend updates of the Employee Policy Manual for Board approval. The committee shall provide recommendations for the annual review of the Executive Director, lead the search for a new hire when necessary, and assess workplace environment and staff well-being. The committee shall also submit any recommended compensation package changes for the Executive Director and the managers to the full Board for use in the annual budget process.
4. **Communications/Elections** has two Board members. The committee shall focus on continually enhancing the transparency of Board activities, improving written communications with FPFC patrons and the public, and publicizing FPFC programs and services, using varied media—including the FPFC website, social media, flyers, advertisements, meeting minutes, marquee, and signs—to build public support for the organization. The committee shall communicate with outside organizations for the benefit of the District and report back to the full Board. The committee shall ensure all information provided to voters is complete and accurate.

5. **Contracts** has two Board members. The committee shall oversee the bidding process for public contracts, in accordance with Washington State contracting requirements, and review the District's requirements prior to procuring contracted services. The committee shall review and recommend authorization for all professional and vendor services agreements to either the full Board or the Executive Director, depending on dollar amount.

Note: The Executive Director is an ex officio member to all standing committees, unless the Board members expressly reserve committee membership or meeting participation to Board members only.

B. Ad-hoc Committees

Ad-hoc committees may be established at the discretion of the Chairperson for the purpose of advancing the District's interests. The charge to such committees shall be made in writing and be filed with the Board minutes unless such committee work is confidential, as defined by RCW 42.30.110 of the Open Public Meetings Act.

5) MEETINGS

A. Quorum

Board members are expected to participate in meetings, in person or remotely, unless they notify the Chairperson two days in advance. A quorum shall be declared when at least three of the five members are present. No official business may be conducted in the absence of a quorum; the meeting shall be rescheduled for the earliest possible date.

B. Public Meetings

All meetings, except for Executive Sessions, shall be open to the public and governed by appropriate Open Public Meetings Act protocols.

1. **Business/Regular Meetings** shall be held on a monthly basis at the time and place established by the Board. Schedule and times shall be made available on the District website and posted in the lobby. Each meeting content shall be structured via a published agenda incorporating (1) approval of prior minutes; (2) approval of vouchers; (3) public comments and correspondence, which shall constitute the only opportunity for community members to provide comment to the Board, unless formally asked to do so on a specific agenda item; (4) director/manager/committee reports; (5) financial review; (6) old business; and (7) new business.
2. **Special Meetings** may be called at any time by the Chairperson or by a majority of the Board members by delivering written notice personally, by mail, by fax, or by electronic mail to each member of the Board. The meeting, its agenda, and any related documents shall be posted on the website. Written notice shall be deemed waived in circumstances stated in RCW 42.30.080.

3. **Work or Study Sessions** shall be held periodically to study any aspect of District business. Individuals may be invited to attend study sessions in order to give testimony or respond to questions from Board members. No official business shall be transacted at study sessions.
4. **Executive Sessions** shall be held periodically for the purpose of transacting confidential business, excluding public presence, in accordance with RCW 42.30.110 of the Open Public Meetings Act. Such business pertains specifically to certain personnel matters, real estate transactions, publicly bid contracts, legal claims and lawsuits. Executive Sessions will be called by the Chairperson or a majority of Board members.

6) VOTING

- A. The Board may take action on any matter by a simple majority vote except as noted.
 1. A unanimous vote of all Board members is required to dispose of real or personal property per RCW 42.12.
- B. A vote may not be made by proxy.

7) VACANCIES

When a vacancy occurs on the Board, for any reason, the vacancy shall be filled per RCW 42.12.080.

8) AMENDMENTS

These bylaws are not subject to suspension. Amendments must be proposed in writing and submitted for review of individual Board members at least one week prior to being acted on at a business meeting. A super-majority (4 of 5) vote of Board members is required to approve the proposed amendments.

These amended bylaws are hereby adopted by the Board of Commissioners on September 15, 2026:

Ken Hansen, Chair, Position #4

Cindy Marvin, Position #3

Tory Haschak, Position #1

Ted Rolfes, Position #2

Note: The Commissioner Position #5 is vacant at the time of this action.

**Fidalgo Pool & Fitness Center District
Resolution 355**

(REVISED BOARD BYLAWS)

WHEREAS, under RCW 36.69.120, the Board of Commissioners (Board) of the Fidalgo Park and Recreation District, also known as the Fidalgo Pool and Fitness Center District, has a duty to adopt policies governing the transaction of Board business;

WHEREAS, the original Board adopted Bylaws to establish its operating procedures on July 11, 1995, and subsequent Boards have amended those Bylaws; and

WHEREAS, the current Board has identified a need to update its Bylaws and discussed draft revisions at two public meetings in 2026.

NOW THEREFORE BE IT RESOLVED, the Board hereby adopts the September 15, 2026 version of the Revised Bylaws.

Approved on September 15, 2026:

Ken Hansen, Chair, Position #4

Cindy Marvin, Position #3

Tory Haschak, Position #1

Ted Rolfes, Position #2

Note: The Commissioner Position #5 is vacant at the time of this action.

Aquatics Director Report
September 2026

Lifeguards:

- Monthly in-service is scheduled for Sunday September 13 from 3pm-7pm.
 - Focus will be cardiac emergencies for both land and water.
 - We have many new lifeguards; we plan to run a mock recreational swim including the WIBIT and run common scenarios related to a busy rec swim.
- Weekly skill checks are still required. These are important skills for both being “rescue ready” and maintaining skill endurance.
 - Swim 200 meters
 - 5 deep water BOBS (surface dive to the bottom of 13ft dive tank and pop back up).
 - Treading water for 2 minutes
 - Brick retrieval: swim 20 meters, dive 13 feet, retrieve 10lb brick and swim back to starting point using only their legs.
 - CPR for 3 minutes, including using the practice AED

Swim Lessons/Swim Instructors:

- Fall session of group swim lessons begins on Monday September 14.
 - Monday and Wednesday: stroke development 5:15-6:15 using 1 to 2 lanes.
 - Tuesday and Thursday: Preschool levels (ages 3-5) and learn to swim levels (ages 6-14) 5pm, 5:35pm, 6:10pm. We give a 5-minute break between each lesson to allow the instructors time for transition. Both shallow sides are utilized plus one lane.
- Enrollment for swimming lessons is much better this session. We do still have some space but not as many gaps as we saw throughout the summer.
- I am getting quite a few inquiries for private lessons. We are close to having a waitlist.
- I personally have transitioned all but 6 of my private lessons to other instructors, cutting down my water time significantly. This will allow me to put the necessary time and effort into the acting executive director role. My 6 remaining lessons are kids that I have worked with for several years and transitioning for them will present additional challenges.
- I have hired a new swim instructor, and we have 2 lifeguards who have asked to train to be swim instructors.

American Red Cross Courses:

- Adult & Pediatric CPR/AED/First Aid – Early October
- Lifeguarding – December during the school’s winter break
- Babysitter Course – Looking into October

Operations Director Monthly Report

September 2026

GroupX Classes:

Classes are relatively stable with Friday Pilates Sculpt taken off the schedule due to the instructor relocating. Instructor needs: Aquatic Fitness and Spin

The former Pilates Sculpt instructor will be renting the GroupX Classroom monthly for a private Pilates Sculpt class beginning September 19, 2026 at noon.

Anacortes Community Theatre has expressed interest in renting the GroupX Classroom for choreography blocking and practice for the upcoming Shrek: The Musical performances. Jenny and I are working with them to finalize.

Fitness Center:

Equipment, including mats, rubberized tubing, weightlifting bands, are being replaced as they wear out. The cardio and cable equipment was serviced shortly after we re-opened.

Fitness Benefit Programs:

We continue to receive several inquiries weekly and Fitness Benefits forms from new and newly eligible patrons. It should be noted that several programs we accept are commercial programs available to anyone over the age of 18 who is covered by the insurance plan.

August 2026 Usage:

1. American Specialty Health (Silver & Fit and Active & Fit): 150 members for 654 daily visits
2. FitOn: 1 member for 6 daily visits
3. Grey & Golden+: 6 members for 23 daily visits
4. Optum: 228 members for 1002 daily visits
5. Tivity (Silver Sneakers & Prime): 134 members for 611 daily visits
6. Wellhub/Gympass: 3 members for 23 daily visits

Thunderbird Aquatic Club Director Report
September 15th

Tryouts:

- 8 new swimmers were welcomed to the team!

Roster:

- As of 09/08 at 7:00am, we're rolling with 55 swimmers and two coaches.
- Coach Naomi McCormack will not be returning to the coaching staff as she moved to Minnesota
- Coach Hires: Plan to begin a hiring process once we hit 60 swimmers.
- Silver group IS MAXED OUT
- Room left in Gold, Junior, Senior Prep, and Senior
- Practices begin September 8th!

Upcoming Swim Meet: 2026 PN TAC Fall Pentathlon, September 26 – 27.

- Day 1: Saturday, a pentathlon of five events with overall winners. Swimmer's swimming in all five events with the fastest combined time will win their age group
- Day 2: Distance events Only (200 yards or more per event)
- Participating Teams (including TAC, 6 total)
 - Storm Aquatics (Lake Stevens)
 - Skagit Valley YMVA (Mt. Vernon)
 - Sting Ray Swim Team (Snohomish)
 - North Whidbey Aquatic Club (Oak Harbor)
 - Mighty Marlins Swim Club (Marysville)

Maintenance Report for September 2026

There were no capital improvement projects scheduled for the annual August pool closure. The following repair projects were worked on during the closure.

Boiler & boiler room repairs.

Drain lines clean out.

Filter room and pool water filtration system service and repair.

Maintenance painting.

Repair tiles and grout as needed on deck and in locker rooms.

Annual city water backflow devices service and test.

Annual fire door test.

Locker-room repairs to partitions, lockers, benches, lights and air dryers.

Service and repair the HVAC systems.

Repairs to plumbing systems, electrical systems and doors as needed.

Inspect and repair the pool plaster, main drain VGB covers, water supply inlets and in wall ladders.

POE system upgrades.

Clean carpets in Aquatics office, stairwell, and GroupEx weight storage area.

Maintenance Department
Fidalgo Pool & Fitness Center
Anacortes, WA 98221

Customer Relations and Communications Report
September 10th 2026

STAFF:

- We currently have eight customer service associates working in the active role.
- There are 4 senior and head lifeguards trained to fill in at front desk.

MEMBERSHIPS/SALES:

- We continue to see an increase in our patron base daily.
- We have been able to enhance our user experience more by helping them create an account and navigate the use of our software with ease.
- Our membership and usage can only be sold onsite at the front desk, so we see an influx of higher volume traffic increase both between 9am-1pm and 3-5pm as guests who are new need a little more time to become acquainted and introduced.

T.A.C. SWIM TEAM/GEORGE:

- Last season billing for team ended weird due to our software changeover in January.
- I have spent time collecting outstanding dues from last season, we still have 5 outstanding balances that I am working to resolve.
- I am assisting with installing memberships for the new season and set up the correct membership for families and saving billing information correctly.

PRIVATE LESSON/ PERSONAL TRAINING:

- Private lesson instructors and personal trainers are required to schedule their own sessions in Club Automation. They are doing a good job of this, making it easier for the front desk staff to check-in sessions appropriately.
- If a session has not been scheduled, notes are being left and a manager is required to schedule because front desk staff do not have permissions to schedule sessions for trainers and instructors.

CASHIER TRAINING MEETING: August 14th went well; a couple were absent but followed up with in person, we discussed the patron experience and the customer always being the focus as well as more training on how to sell memberships, make activity reservations, use our software and show our patrons how to reserve for a group fitness class.

OTHER HATS:

- Shower signs installed for water conservation (x2-*disappearance*)
- Pay NW Schedule and timesheet approvals for front desk staff
- Master's swimmers add-on charge (insurance patrons)
- Anacortes Physical Therapy clients built into system upon arrival, just for information not additional charge.

Fidalgo Pool and Fitness Center District

Balance Sheet
As of Aug 31, 2026

	TOTAL		
	As of Aug 31, 2026	As of Aug 31, 2025 (PY)	As of Jul 31, 2026 (PP)
Assets			
Current Assets			
Bank Accounts			
B of P Accounts Payable 2745	111,465	30,316	229,131
B of P Regular 0442	84,979	76,693	64,141
Cash in Treasury Pool	\$0	\$0	\$0
Investment	2,815	2,705	2,815
Total for Cash in Treasury Pool	\$2,815	\$2,705	\$2,815
County Banking Acct M&O	364,953	458,434	354,629
Payroll Account B of P 0731	66,639	68,419	74,807
Total for Bank Accounts	\$630,852	\$636,567	\$725,523
Accounts Receivable			
Other Current Assets			
Negotiable Securities	-6,636	-6,636	-6,636
Petty Cash	150	150	150
Total for Other Current Assets	-\$6,486	-\$6,486	-\$6,486
Total for Current Assets	\$624,365	\$630,081	\$719,037
Fixed Assets			
2210 J Ave House	371,700	371,700	371,700
2222 J Ave House	299,898	299,898	299,898
Asset Equipment	127,335	127,335	127,335
Fitness Center Building	425,106	425,106	425,106
Total for Fixed Assets	\$1,224,038	\$1,224,038	\$1,224,038
Other Assets			
Total for Assets	\$1,848,404	\$1,854,119	\$1,943,075
Liabilities and Equity			
Liabilities			
Current Liabilities			
Accounts Payable			
Credit Cards			
BoP CC Visa John 5913	0	-129	0
Total for Credit Cards	\$0	-\$129	\$0
Other Current Liabilities			
Tenant Security Deposits Held	1,700	1,700	1,700
Total for Other Current Liabilities	\$1,700	\$1,700	\$1,700
Total for Current Liabilities	\$1,700	\$1,571	\$1,700

Fidalgo Pool and Fitness Center District

Balance Sheet
As of Aug 31, 2026

	TOTAL		
	As of Aug 31, 2026	As of Aug 31, 2025 (PY)	As of Jul 31, 2026 (PP)
Long-term Liabilities			
Longterm Debt			
Bond-2210 J Ave House	181,768	196,138	182,799
Bond FitnessCenter & 2222 J Ave House	105,072	138,519	107,938
Total for Longterm Debt	\$286,840	\$334,658	\$290,737
Total for Long-term Liabilities	\$286,840	\$334,658	\$290,737
Total for Liabilities	\$288,540	\$336,228	\$292,437
Equity			
Retained Earnings	632,315	488,772	632,315
Net Income	-103,831	-1,261	-13,056
Benefit Donations Unused	\$9,838	\$8,838	\$9,838
Low Income/Preschool Swim L	-2,023	-2,023	-2,023
Total for Benefit Donations Unused	\$7,814	\$6,814	\$7,814
Opening Bal Equity	490,022	490,022	490,022
Unreserved Fund Balance	533,543	533,543	533,543
Total for Equity	\$1,559,863	\$1,517,891	\$1,650,638
Total for Liabilities and Equity	\$1,848,404	\$1,854,119	\$1,943,075

Fidalgo Pool and Fitness Center District

Profit and Loss
January-August, 2026

	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Total
Income									
Additional Income									
Donations	100								100
Fees									
Fees	18								\$18
Locker Rental	233	12							245
Shower Use	3	9	6	6	12	21	48	27	132
Total for Fees	254	21	6	6	12	21	48	27	\$395
Gift Certificates	-115			250					135
Interest Income	10	10	10	10	10	10	10		70
Levy and Bond									
M&O Levy	1,236	30,320	41,161	357,604	56,428	4,877	2,046		493,671
Total for Levy and Bond	1,236	30,320	41,161	357,604	56,428	4,877	2,046		\$493,671
Rental Income									
Rent	2,500	4,900	7,700	1,700	2,500	4,200	4,200	2,500	30,200
Total for Rental Income	2,500	4,900	7,700	1,700	2,500	4,200	4,200	2,500	\$30,200
Retail									
Resale Items	48	34	38	54	52	25	59		310
Vending Machines	317							960	1,276
Total for Retail	365	34	38	54	52	25	59	960	\$1,586
Room Rental	1,540	150	90	150	90	60		90	2,170
Total for Additional Income	5,889	35,435	49,005	359,774	59,092	9,193	6,363	3,577	\$528,327
Aquatics									
Daily Use									
P Membership	12,061	9,881	11,165	11,942	10,555	11,989	14,323	6,550	88,466
P Rec Swim	855	415	845	835	795	1,073	2,385	1,492	8,694
P Single Admission	4,499	3,227	4,343	3,290	3,928	3,690	3,820	1,506	28,302
Total for Daily Use	17,415	13,523	16,353	16,067	15,278	16,752	20,528	9,547	\$125,462
Government									
Department of Navy	578	284	282		603		738		2,484
P At Your Best	1,885	13	5,298		5,825	2,580	2,804		18,404
P Grey & Golden	120	38	52	66	47	160	92		576
P Peer Fit				24		63	32	32	150
P Silver & Fit	1,862	2,370	2,290	2,545	2,525	2,302	2,419		16,312
P Silver Sneakers	1,261	1,376	1,495	1,464	1,653	1,764	1,540		10,553
Total for Government	5,706	4,080	9,416	4,099	10,653	6,869	7,623	32	\$48,478
Red Cross									
P Special Programs		600	1,040	-440	1,900	1,200	650		4,950
Total for Red Cross		600	1,040	-440	1,900	1,200	650		\$4,950

Fidalgo Pool and Fitness Center District

Profit and Loss
January-August, 2026

	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Total
Rental	2,800	4,850	1,400	3,640	1,388	7,280	1,163	110	\$22,630
Physical Therapy	1,175	1,250	1,600	1,275	1,150	925	1,625	1,825	10,825
Scuba		600		510					1,110
Total for Rental	3,975	6,700	3,000	5,425	2,538	8,205	2,788	1,935	\$34,565
School									
School Events	3,873	3,873							7,746
Total for School	3,873	3,873							\$7,746
Swim Lessons									
Group Swim Lessons	7,020	9,610	9,313	4,687	460	19,520	6,593	4,750	61,952
Private Swim Lessons	6,514	5,545	5,204	6,057	7,228	9,682	10,252	5,554	56,034
Total for Swim Lessons	13,534	15,155	14,517	10,744	7,688	29,202	16,845	10,304	\$117,986
Total for Aquatics	44,502	43,931	44,326	35,895	38,056	62,228	48,433	21,817	\$339,188
Competitive Aquatics									
Masters									
Master's Dues	1,736	1,593	1,839	1,925	1,857	1,908	1,965	1,908	14,731
Masters Meets		522	734						1,256
Total for Masters	1,736	2,115	2,574	1,925	1,857	1,908	1,965	1,908	\$15,987
Youth Aquatics									
School Contracts			3,872						3,872
Swim Meets			2,250						2,250
TAC Dues	9,005	6,386	7,047	7,378	9,303	7,326	7,168	7,841	61,453
Total for Youth Aquatics	9,005	6,386	13,169	7,378	9,303	7,326	7,168	7,841	\$67,575
Total for Competitive Aquatics	10,741	8,501	15,742	9,303	11,160	9,234	9,133	9,749	\$83,562
Fitness Center									
Daily Use									
FC Membership	104			220					324
FC Single Admission	3,120	1,677	1,750	2,377	2,329	2,406	2,545	1,310	17,514
Total for Daily Use	3,224	1,677	1,750	2,597	2,329	2,406	2,545	1,310	\$17,838
Government									
FC At Your Best	1,885	13	5,298		5,825	2,580	2,804		18,404
FC Grey and Golden	120	38	52	66	47	160	92		576
FC Peer Fit				24		63	32	32	150
FC Silver & Fit	1,862	2,370	2,290	2,545	2,525	2,302	2,419		16,312
FC Silver Sneakers	1,261	1,376	1,495	1,464	1,653	1,764	1,540		10,553
Total for Government	5,128	3,797	9,134	4,099	10,050	6,869	6,886	32	\$45,995
Training									
Fitness Personal Training	5,445	7,148	7,375	6,055	6,065	5,955	9,035	3,040	50,118
Total for Training	5,445	7,148	7,375	6,055	6,065	5,955	9,035	3,040	\$50,118
Total for Fitness Center	13,797	12,622	18,259	12,751	18,444	15,230	18,466	4,382	\$113,951
Total for Income	74,928	100,488	127,332	417,724	126,752	95,884	82,395	39,524	\$1,065,027
Gross Profit	74,928	100,488	127,332	417,724	126,752	95,884	82,395	39,524	\$1,065,027

Fidalgo Pool and Fitness Center District

Profit and Loss
January-August, 2026

	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Total
Expenses									
Administrative Costs									
Advertising									
Marketing		1,623			120			1,219	2,963
Total for Advertising		1,623			120			1,219	\$2,963
External Services									
Professional Services	2,484	12,385	5,186	1,638	-1,519	1,639	1,758	1,635	25,208
Total for External Services	2,484	12,385	5,186	1,638	-1,519	1,639	1,758	1,635	\$25,208
Fees									
Bank Charges	2,188	2,319	2,390	2,541	2,205	2,341	3,063	30	17,077
Dues/Subscriptions/Memberships	2,681	1,962	713	1,819	1,291	2,122	1,256	1,316	13,161
Election Costs	29,666								29,666
Licenses & Fees	857				515			65	1,437
Total for Fees	35,393	4,281	3,102	4,361	4,011	4,463	4,319	1,411	\$61,341
Insurance						-891			-\$891
Liability	24,915			24,915				22,194	72,024
Total for Insurance	24,915			24,915		-891		22,194	\$71,133
Total for Administrative Costs	62,792	18,289	8,289	30,914	2,612	5,210	6,078	26,460	\$160,644
Maintenance									
Facility	368	1,812	226	2,249	6,951	148	2,101	4,753	\$18,609
Maintenance	864	1,295	2,649	2,859	1,877	762	184	2,445	12,934
Total for Facility	1,231	3,108	2,875	5,108	8,828	910	2,285	7,198	\$31,543
Rental		326		197					\$523
Rental Maintenance	409				590				999
Total for Rental	409	326		197	590				\$1,522
Total for Maintenance	1,640	3,434	2,875	5,304	9,418	910	2,285	7,198	\$33,066
Operating Costs									
Training									
Continuing Education	300	807	312	998	244	342	1,014		4,017
Total for Training	300	807	312	998	244	342	1,014		\$4,017
Utilities									
Communications	249	158	249	341	249	249	250	92	1,838
Electricity	4,485	4,968	4,696	5,228	4,419	4,296	4,726	4,137	36,955
Garbage/Sewer	1,573	2,176	1,700	1,156	1,157	2,462	1,880	144	12,248
Natural Gas	8,156	14,748	6,715		13,035	6,286	5,049	3,503	57,492
Water	1,086	1,480	1,003	788	789	1,468	1,261		7,875
Total for Utilities	15,551	23,530	14,363	7,514	19,648	14,761	13,165	7,876	\$116,408
Total for Operating Costs	15,851	24,337	14,675	8,512	19,892	15,103	14,179	7,876	\$120,425

Fidalgo Pool and Fitness Center District

Profit and Loss
January-August, 2026

	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Total
Supplies									
Office Supplies	114	619	202	284	716	450	465		\$2,851
Furniture and Computers	58				185		211		454
Postage		73		27		156			256
Total for Office Supplies	172	692	202	311	901	606	676		\$3,561
Operating Supplies			-500	200	951			123	\$774
Aquatics Supplies		113	387	1,540		276	3,169	25	5,510
Custodial Supplies	299	886	874	1,788	124	1,196	236	485	5,888
Fitness Supplies		-778	346	1,055	-2,632	3,480	339	-76	1,733
General Supplies		164	1,390			64	327		1,945
Pool Chemicals	807	2,236	463	1,639	1,446	493	1,448	1,514	10,044
Total for Operating Supplies	1,106	2,621	2,959	6,222	-111	5,509	5,519	2,071	\$25,894
Total for Supplies	1,277	3,313	3,162	6,533	790	6,115	6,195	2,071	\$29,455
Taxes									
Dept of Revenue									
B&O	461	635	622	696	531	589	869	718	5,122
Local & Regional Tax	43	546	491	556	427	402	575	551	3,591
State Sales & Use Tax	1,755	1,542	1,388	1,572	1,157	1,090	1,557	1,492	11,553
Total for Dept of Revenue	2,259	2,722	2,501	2,824	2,116	2,080	3,002	2,761	\$20,266
Total for Taxes	2,259	2,722	2,501	2,824	2,116	2,080	3,002	2,761	\$20,266
Unapplied Cash Bill Payment Expense	0	0	0	0	0	0	0	0	0
Wages & Benefits									
Benefits									
Medical/Dental/Life Ins	5,148	4,872	4,597	5,214	5,214	4,663	4,663	5,089	39,460
Retirement Benefits	2,335	2,025	2,135	2,278	2,261	2,215	2,375	2,357	17,982
Total for Benefits	7,483	6,898	6,731	7,492	7,475	6,878	7,038	7,446	\$57,441
Payroll Taxes	9,573	7,113	7,158	6,923	6,874	6,614	11,494	6,119	61,869
Wages									
Employee Wages	105,543	77,780	77,822	74,293	74,531	71,889	122,175	68,587	672,621
Travel & Meals	337					120	1,312		1,769
Total for Wages	105,880	77,780	77,822	74,293	74,531	72,010	123,487	68,587	\$674,390
Total for Wages & Benefits	122,936	91,791	91,711	88,708	88,880	85,502	142,019	82,153	\$793,700
Total for Expenses	206,755	143,887	123,214	142,795	123,708	114,921	173,757	128,520	\$1,157,556
Net Operating Income	-131,827	-43,399	4,118	274,929	3,044	-19,036	-91,362	-88,996	-\$92,530
Other Expenses									
Bond Interest Expense-Loans									
Int. Exp-Fit. Cntr & 2222 J Ave House	1,511	659		712	677	1,321		646	5,525

Fidalgo Pool and Fitness Center District

Profit and Loss
January-August, 2026

	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Total
Interest Exp- 2210 J Ave House	1,380	617		679	653	1,314		1,133	5,776
Total for Bond Interest Expense-Loans	2,891	1,276		1,391	1,330	2,635		1,779	\$11,301
Total for Other Expenses	2,891	1,276		1,391	1,330	2,635		1,779	\$11,301
Net Other Income	-2,891	-1,276		-1,391	-1,330	-2,635		-1,779	-\$11,301
Net Income	-134,718	-44,675	4,118	273,538	1,714	-21,671	-91,362	-90,775	-\$103,831

Fidalgo Pool and Fitness Center District
 Budget vs. Actuals: Budget_FY26_P&L_(1) - FY26 P&L
 August 2026

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Income			
Additional Income			
Fees			
Fees			
Out of District		200	-200
Total Fees		200	-200
Locker Rental		0	0
Shower Use	27	42	-15
Total Fees	27	242	-215
Gift Certificates		0	0
Levy and Bond			
M&O Levy		0	0
Total Levy and Bond		0	0
Rental Income			
Rent	2,500	4,500	-2,000
Total Rental Income	2,500	4,500	-2,000
Retail			
Resale Items		42	-42
Vending Machines	960	154	806
Total Retail	960	195	764
Room Rental	90	167	-77
Total Additional Income	3,577	5,104	-1,527
Aquatics			
Daily Use			
P Membership	6,550	4,944	1,606
P Rec Swim	1,492	1,412	80
P Single Admission	1,506	2,476	-970
Total Daily Use	9,547	8,832	716
Government			
Department of Navy		338	-338
P At Your Best		2,490	-2,490
P Grey & Golden		57	-57
P Peer Fit	32	972	-941
P Silver & Fit		1,238	-1,238
P Silver Sneakers		838	-838
Total Government	32	5,934	-5,902
Red Cross			
P Special Programs		2,433	-2,433
Total Red Cross		2,433	-2,433
Rental	110		110
Kayaks		0	0
Physical Therapy	1,825	1,674	151

Fidalgo Pool and Fitness Center District
Budget vs. Actuals: Budget_FY26_P&L_(1) - FY26 P&L
August 2026

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
Sailing		0	0
Scuba		2,785	-2,785
Total Rental	1,935	4,459	-2,524
School			
School Swim Lessons		0	0
Total School		0	0
Swim Lessons			
Group Swim Lessons	4,750	10,078	-5,328
Private Swim Lessons	5,554	4,263	1,291
Total Swim Lessons	10,304	14,341	-4,038
Total Aquatics	21,817	35,998	-14,181
Competitive Aquatics			
Masters			
Master's Dues	1,908	2,990	-1,082
Masters Meets		0	0
Total Masters	1,908	2,990	-1,082
Youth Aquatics			
School Contracts		0	0
Stroke Dev / Summer Leage		340	-340
Swim Meets		0	0
TAC Dues	7,841	10,827	-2,986
Total Youth Aquatics	7,841	11,167	-3,326
Total Competitive Aquatics	9,749	14,157	-4,408
Fitness Center			
Daily Use			
FC Membership		5,208	-5,208
FC Single Admission	1,310	2,625	-1,315
Total Daily Use	1,310	7,833	-6,523
Government			
FC At Your Best		2,490	-2,490
FC Grey and Golden		45	-45
FC Peer Fit	32	972	-941
FC Silver & Fit		838	-838
FC Silver Sneakers		1,244	-1,244
Total Government	32	5,589	-5,557
Training			
Fitness Personal Training	3,040	6,851	-3,811
Total Training	3,040	6,851	-3,811
Total Fitness Center	4,382	20,273	-15,892
Total Income	\$39,524	\$75,532	\$ -36,008
GROSS PROFIT	\$39,524	\$75,532	\$ -36,008

Fidalgo Pool and Fitness Center District
 Budget vs. Actuals: Budget_FY26_P&L_(1) - FY26 P&L
 August 2026

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Expenses			
Administrative Costs			
Advertising			
Marketing	1,219	229	990
Recruiting		83	-83
Total Advertising	1,219	312	907
External Services			
Professional Services	1,635	3,417	-1,782
Total External Services	1,635	3,417	-1,782
Fees			
Bank Charges	30	2,583	-2,553
Dues/Subscriptions/Memberships	1,316	306	1,011
Election Costs		0	0
Licenses & Fees	65	0	65
Total Fees	1,411	2,889	-1,478
Insurance			
Liability	22,194	0	22,194
Total Insurance	22,194	0	22,194
Total Administrative Costs	26,460	6,618	19,842
Maintenance			
Facility	4,753		4,753
Capital Improvement		5,000	-5,000
Maintenance	2,445		2,445
Total Facility	7,198	5,000	2,198
Rental			
Rental Maintenance		833	-833
Total Rental		833	-833
Total Maintenance	7,198	5,833	1,365
Operating Costs			
Training			
Continuing Education		588	-588
Total Training		588	-588
Utilities			
Communications	92	449	-357
Electricity	4,137	4,083	54
Garbage/Sewer	144	1,583	-1,439
Natural Gas	3,503	7,583	-4,080
Water		1,333	-1,333
Total Utilities	7,876	15,032	-7,156
Total Operating Costs	7,876	15,620	-7,743
Supplies			

Fidalgo Pool and Fitness Center District
Budget vs. Actuals: Budget_FY26_P&L_(1) - FY26 P&L
 August 2026

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
Office Supplies			
Furniture and Computers		150	-150
Other Office Supplies		275	-275
Postage		15	-15
Total Office Supplies		440	-440
Operating Supplies	123		123
Aquatics Supplies	25	308	-283
Custodial Supplies	485	644	-159
Fitness Supplies	-76	67	-143
General Supplies		875	-875
Merchandise		42	-42
Pool Chemicals	1,514	1,500	14
Total Operating Supplies	2,071	3,435	-1,365
Total Supplies	2,071	3,875	-1,805
Taxes			
Dept of Revenue			
B&O	718	1,414	-695
Local & Regional Tax	551	481	70
State Sales & Use Tax	1,492	1,358	134
Total Dept of Revenue	2,761	3,253	-491
Total Taxes	2,761	3,253	-491
Unapplied Cash Bill Payment Expense	0		0
Wages & Benefits			
Benefits			
Medical/Dental/Life Ins	5,089	5,920	-831
Retirement Benefits	2,357	2,662	-305
Total Benefits	7,446	8,582	-1,136
Payroll Taxes	6,119	6,339	-220
Wages			
Employee Rewards		50	-50
Employee Wages	68,587	71,268	-2,681
Travel & Meals		673	-673
Total Wages	68,587	71,991	-3,404
Total Wages & Benefits	82,153	86,912	-4,760
Total Expenses	\$128,520	\$122,112	\$6,408
NET OPERATING INCOME	\$ -88,996	\$ -46,580	\$ -42,416
Other Expenses			
Bond Interest Expense-Loans			
Int. Exp-Fit. Cntr & 2222 J Ave House	646	560	86
Interest Exp- 2210 J Ave House	1,133	706	427
Total Bond Interest Expense-Loans	1,779	1,266	513

Fidalgo Pool and Fitness Center District
 Budget vs. Actuals: Budget_FY26_P&L_(1) - FY26 P&L
 August 2026

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Bond Principal Payment- Loans		4,039	-4,039
Total Other Expenses	\$1,779	\$5,305	\$ -3,526
NET OTHER INCOME	\$ -1,779	\$ -5,305	\$3,526
NET INCOME	\$ -90,775	\$ -51,885	\$ -38,890

January - December 2026

22

Fidalgo Pool and Fitness Center District

Budget Overview: Budget_FY26_P&L_(1) - FY26 P&L

January - December 2026

	JAN 2026	FEB 2026	MAR 2026	APR 2026	MAY 2026	JUN 2026	JUL 2026	AUG 2026	SEP 2026	OCT 2026	NOV 2026	DEC 2026	TOTAL
Total Administrative Costs	35,086.03	10,959.48	6,618.83	34,429.03	8,889.71	6,870.08	34,429.03	6,818.46	6,818.83	34,429.03	6,818.46	22,786.33	\$212,340.28
Maintenance													\$0.00
Facility													\$0.00
Capital Improvement	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00	5,000.00	7,500.00	7,500.00	7,500.00	7,500.00	\$50,000.00
Total Facility	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00	5,000.00	7,500.00	7,500.00	7,500.00	7,500.00	\$50,000.00
Rental													\$0.00
Rental Maintenance	833.33	833.33	833.33	833.33	833.33	833.33	833.33	833.33	833.33	833.33	833.33	833.33	\$8,999.96
Total Rental	833.33	833.33	833.33	833.33	833.33	833.33	833.33	833.33	833.33	833.33	833.33	833.33	\$8,999.96
Total Maintenance	833.33	833.33	833.33	833.33	5,833.33	5,833.33	5,833.33	5,833.33	8,333.33	8,333.33	8,333.33	8,333.33	\$59,999.96
Operating Costs													\$0.00
Training													\$0.00
Continuing Education	587.50	587.50	587.50	587.50	587.50	587.50	587.50	587.50	587.50	587.50	587.50	587.50	\$7,050.00
Total Training	587.50	587.50	587.50	587.50	587.50	587.50	587.50	587.50	587.50	587.50	587.50	587.50	\$7,050.00
Utilities													\$0.00
Communications	448.77	448.77	448.77	448.77	448.77	448.77	448.77	448.77	448.77	448.77	448.77	448.77	\$5,385.24
Electricity	4,083.33	4,083.33	4,083.33	4,083.33	4,083.33	4,083.33	4,083.33	4,083.33	4,083.33	4,083.33	4,083.33	4,083.33	\$48,999.96
Garbage/Sewer	1,583.33	1,583.33	1,583.33	1,583.33	1,583.33	1,583.33	1,583.33	1,583.33	1,583.33	1,583.33	1,583.33	1,583.33	\$18,999.96
Natural Gas	7,583.33	7,583.33	7,583.33	7,583.33	7,583.33	7,583.33	7,583.33	7,583.33	7,583.33	7,583.33	7,583.33	7,583.33	\$90,999.96
Water	1,333.33	1,333.33	1,333.33	1,333.33	1,333.33	1,333.33	1,333.33	1,333.33	1,333.33	1,333.33	1,333.33	1,333.33	\$15,999.96
Total Utilities	15,032.09	15,032.09	15,032.09	15,032.09	15,032.09	15,032.09	15,032.09	15,032.09	15,032.09	15,032.09	15,032.09	15,032.09	\$180,385.08
Total Operating Costs	15,619.59	15,619.59	15,619.59	15,619.59	15,619.59	15,619.59	15,619.59	15,619.59	15,619.59	15,619.59	15,619.59	15,619.59	\$187,435.08
Supplies													\$0.00
Office Supplies													\$0.00
Furniture and Computers	100.00	100.00	100.00	100.00	100.00	100.00	150.00	150.00	200.00	200.00	300.00	400.00	\$2,000.00
Other Office Supplies	275.00	275.00	275.00	275.00	275.00	275.00	275.00	275.00	275.00	275.00	275.00	275.00	\$3,300.00
Postage	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	\$180.00
Total Office Supplies	390.00	390.00	390.00	390.00	390.00	390.00	440.00	440.00	480.00	490.00	590.00	690.00	\$3,480.00
Operating Supplies													\$0.00
Aquatics Supplies	308.33	308.33	308.33	308.33	308.33	308.33	308.33	308.33	308.33	308.33	308.33	308.33	\$3,699.96
Custodial Supplies	643.75	643.75	643.75	643.75	643.75	643.75	643.75	643.75	643.75	643.75	643.75	643.75	\$7,725.00
Fitness Supplies	66.67	66.67	66.67	66.67	66.67	66.67	66.67	66.67	66.67	66.67	66.67	66.67	\$800.04
General Supplies	875.00	875.00	875.00	875.00	875.00	875.00	875.00	875.00	875.00	875.00	875.00	875.00	\$10,500.00
Merchandise	41.67	41.67	41.67	41.67	41.67	41.67	41.67	41.67	41.67	41.67	41.67	41.67	\$500.04
Pest Chemicals	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	\$18,000.00
Total Operating Supplies	3,435.42	3,435.42	3,435.42	3,435.42	3,435.42	3,435.42	3,435.42	3,435.42	3,435.42	3,435.42	3,435.42	3,435.42	\$41,225.04
Total Supplies	3,825.42	3,825.42	3,825.42	3,825.42	3,825.42	3,825.42	3,875.42	3,875.42	3,925.42	3,925.42	4,025.42	4,125.42	\$48,705.04
Taxes													\$0.00
Dept of Revenue													\$0.00
B&O	1,413.86	1,413.86	1,413.86	1,413.86	1,413.86	1,413.86	1,413.86	1,413.86	1,413.86	1,413.86	1,413.86	1,413.86	\$16,969.32
Local & Regional Tax	480.58	480.58	480.58	480.58	480.58	480.58	480.58	480.58	480.58	480.58	480.58	480.58	\$5,766.96
State Sales & Use Tax	1,358.16	1,358.16	1,358.16	1,358.16	1,358.16	1,358.16	1,358.16	1,358.16	1,358.16	1,358.16	1,358.16	1,358.16	\$16,297.32
Total Dept of Revenue	3,252.60	3,252.60	3,252.60	3,252.60	3,252.60	3,252.60	3,252.60	3,252.60	3,252.60	3,252.60	3,252.60	3,252.60	\$38,031.20
Total Taxes	3,252.60	3,252.60	3,252.60	3,252.60	3,252.60	3,252.60	3,252.60	3,252.60	3,252.60	3,252.60	3,252.60	3,252.60	\$38,031.20
Wages & Benefits													\$0.00
Benefits													\$0.00
Medical/Dental/Life Ins	5,920.18	5,920.18	5,920.18	5,920.18	5,920.18	5,920.18	5,920.18	5,920.18	5,920.18	5,920.18	5,920.18	5,920.18	\$71,042.16
Retirement Benefits	2,662.28	2,662.28	2,662.28	2,662.28	2,662.28	2,662.28	2,662.28	2,662.28	2,662.28	2,662.28	2,662.28	2,662.28	\$31,947.36
Total Benefits	8,582.46	8,582.46	8,582.46	8,582.46	8,582.46	8,582.46	8,582.46	8,582.46	8,582.46	8,582.46	8,582.46	8,582.46	\$102,989.52
Payroll Taxes	6,339.31	6,339.31	6,339.31	6,339.31	6,339.31	6,339.31	6,339.31	6,339.31	6,339.31	6,339.31	6,339.31	6,339.31	\$76,071.72
Wages													\$0.00
Employee Rewards	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	\$600.00
Employee Wages	71,267.76	71,267.76	106,801.64	71,267.76	71,267.76	71,267.76	71,267.76	71,267.76	106,801.64	71,267.76	71,267.76	71,267.76	\$928,480.88
Travel & Meals	0.00	772.87	1,377.05	167.03	151.27	523.50	357.56	672.94	803.06	1,151.51	913.14	2,159.17	\$3,166.10
Total Wages	71,317.76	72,090.63	108,328.69	71,504.79	71,469.03	71,841.26	71,675.32	71,990.70	107,654.70	72,489.27	72,230.90	73,475.93	\$888,248.88
Total Wages & Benefits	86,239.59	87,012.40	123,250.46	86,426.56	86,380.80	86,763.03	86,597.09	86,912.47	122,776.47	87,381.04	87,152.87	88,397.70	\$1,115,310.22
Total Expenses	\$144,868.50	\$121,498.50	\$153,400.23	\$144,386.53	\$121,791.45	\$122,164.05	\$149,607.06	\$122,111.87	\$160,526.24	\$152,951.01	\$125,002.07	\$142,514.97	\$1,880,821.78
NET OPERATING INCOME	\$ -67,276.40	\$ -40,882.32	\$ -71,592.23	\$326,188.61	\$413.64	\$ -39,826.10	\$ -77,627.03	\$ -46,579.69	\$ -95,235.20	\$332,763.40	\$12,141.29	\$ -61,569.60	\$171,118.29
Other Expenses													\$0.00
Bond Interest Expense-Loans													\$0.00
Int. Exp-Fit. Cntr & 2222 J Ave House	559.93	559.93	559.93	559.93	559.93	559.93	559.93	559.93	559.93	559.93	559.93	559.93	\$6,719.16
Interest Exp- 2210 J Ave House	706.40	706.40	706.40	706.40	706.40	706.40	706.40	706.40	706.40	706.40	706.40	706.40	\$8,476.80
Total Bond Interest Expense-Loans	1,266.33	1,266.33	1,266.33	1,266.33	1,266.33	1,266.33	1,266.33	1,266.33	1,266.33	1,266.33	1,266.33	1,266.33	\$15,195.96
Bond Principal Payment-Loans	4,038.76	4,038.76	4,038.76	4,038.76	4,038.76	4,038.76	4,038.76	4,038.76	4,038.76	4,038.76	4,038.76	4,038.76	\$48,465.12
Total Other Expenses	\$5,305.09	\$5,305.09	\$5,305.09	\$5,305.09	\$5,305.09	\$5,305.09	\$5,305.09	\$5,305.09	\$5,305.09	\$5,305.09	\$5,305.09	\$5,305.09	\$63,661.08
NET OTHER INCOME	\$ -5,305.09	\$ -5,305.09	\$ -5,305.09	\$ -5,305.09	\$ -5,305.09	\$ -5,305.09	\$ -5,305.09	\$ -5,305.09	\$ -5,305.09	\$ -5,305.09	\$ -5,305.09	\$ -5,305.09	\$ -63,661.08
NET INCOME	\$ -72,581.49	\$ -46,187.41	\$ -76,897.32	\$320,863.52	\$ -4,891.45	\$ -44,931.19	\$ -82,932.12	\$ -51,884.78	\$ -100,540.29	\$327,458.40	\$6,836.20	\$ -66,874.89	\$107,457.18



Nominees for Board Vacancy

1603 22nd Street, Anacortes WA
(360) 293-0673

Date: September 9, 2026

After soliciting letters of interest to the Board of Commissioners of the Fidalgo Park and Recreation District, all five applicants who responded are listed as nominees to fill the vacancy in Position #5 created by the resignation of Commissioner Kathleen Brueger on June 30, 2026.

Nominees (in alphabetical order): Nancy Arnold-Hunting, Dave Crockett, Jeriann Daniels, Philip Prud'homme, Sally Turner

According to the provisions of state law for filling a vacancy on an elected nonpartisan governing body of a special purpose district (RCW 42.12.080), we are posting this notice of the vacancy and the names of our nominees for at least 15 days.

Opportunity for the Public to Nominate Additional Candidates:

Registered voters who live in the Fidalgo Park and Recreation District may submit nominations of additional, eligible candidates to the Board for consideration. The prospective candidate must also be a registered voter residing in the Fidalgo Park and Recreation District. Written nominations should include the full name and registered voting address of the candidate, along with a description of the candidate's interest in the role, related experience, and strengths as a potential Commissioner. **Nominations should be sent via email before 5:00pm on September 24, 2026 to: Cindy Marvin, Commissioner, at: cindy4fidalgo@gmail.com.**

Expectations of the Appointed Board Member:

- Be committed to keep the Fidalgo Pool & Fitness Center operating to meet community needs.
- Participate in monthly Board meetings and related activities, about 6-10 hours a month. Commissioners receive no compensation, but are reimbursed for necessary expenses.
- Submit an F-1 Personal Financial Affairs Statement to the state Public Disclosure Commission and complete the required open government training.
- Serve through November 2027. The appointee may choose to run in the November 2027 election to serve the remaining two years of the original four-year term.

Appointment by the Board of Commissioners:

The Board will interview the candidates at its Regular Meeting on September 15, 2026 at 5:30pm. At a **Special Meeting on September 28, 2026, at 5:30pm**, the Board of Commissioners will appoint a qualified person to fill the vacant Position #5 from the candidates nominated by either the Board or the public. The appointment will be effective immediately.

For more information, please contact Cindy Marvin, Commissioner, at cindy4fidalgo@gmail.com.

Dave Crockett
4204 Bryce Dr.
Anacortes, WA 98221
360-298-0547
dave.crockett6@gmail.com

September 8, 2026

Fidalgo Park and Recreation District
Board of Commissioners
1603 22nd Street
Anacortes, WA 98221

Subject: Letter of Interest – Board of Commissioners Vacancy

Dear Members of the Board of Commissioners,

I am writing to express interest in serving on the Fidalgo Park and Recreation District Board of Commissioners. As an Anacortes resident and regular user of the Fidalgo Pool and Recreation Center, I understand the important role the facility plays for many of our citizens and for our schools. We are fortunate that a town of our size has this facility and I would be happy to provide my skills and experience to help it persist well into the future.

The skills and experience that I would bring are shaped by my career as a Budget Analyst with the National Park Service. Working at the intersection of government and public recreation for the last 2 decades has given me an understanding of public finance, resource allocation, and regulatory compliance. I am comfortable navigating complex government budgets, analyzing cost-benefit trade-offs, and ensuring that allotted funds are used efficiently.

Thank you for your consideration, and for your continued dedication to our community. I look forward to discussing how my government finance and recreation background might be able to serve the Fidalgo Park and Recreation District.

Sincerely,

Dave Crockett

From: Jeriann Daniels <jeriann1@gmail.com>
Date: September 7, 2026 at 2:52:12 PM PDT
To: Cindy Marvin <cindy4fidalgo@gmail.com>
Subject: Pool

To the board of commissioners for Fidalgo pool and fitness center,

My name is Jeriann Daniels I have lived in Anacortes for over 20 years. My Family and I have used both the workout area and the pool for years.

I love our pool and the benefits it has to offer to our whole community! I enjoy seeing the children and their parents for swim lessons or just watching our wonderful instructors do their jobs and also those individuals who swim laps. Our pool truly is a wonderful place to engage with our community and invaluable as a resource.

I am drawn to this Opportunity because I believe our pool is a vital part of not only our community but to me and my family.

I don't want to wait and see what happens to the pool. I'd like to take part in saving it.

My background is varied. I ran a in home health care business on Orcas Island for about 6 years.

I went back to school at 47 while volunteering at Island hospital in the Oncology department, and they hired me right out of school. I retired after 6-7 years.

While my husband ran our Construction Company, I helped him occasionally with design issues. We built Spec houses on Orcas and I was involved in the design choices. We also have built 5 homes for ourselves And while I laid out the floor plans and designing of the houses my husband did all the aspects of the building on our projects.

So I believe that my passion for Anacortes and our pool could benefit the board.

I believe I have both the ability and willingness to work with the board to achieve the final goal For our pool and fitness center.

My voting address is:

6748 Carolina St.
Anacortes, Wa 98221

Thank you for
The opportunity,
Jeriann Daniels
Sent from my iPhone

Date: September 7, 2026
To: FPFC Board of Commissioners
From: Nancy Arnold-Hunting
Subject: Commissioner #5 Vacant Seat

Please let this serve as my letter of interest for appointment to the vacant seat of Commissioner #5.

I am a registered voter residing within Fidalgo Park and Recreation District and a regular user of the facility; the pool for lap swims and the group fitness room for classes.

I focused my professional career first on the commercial insurance industry and later contract administration for architects, engineers and construction companies. I am an experienced business administrator who has successfully held positions in contract management, risk management, marketing, human resources, and office administration. As a Board member, my hope is that my skills and experience will be useful in exploring the financial and operational factors necessary to determine the path of FPFC in meeting the needs of our community.

I feel that FPFC is an important asset to the community; providing space and instruction for life-long fitness. I served on the Steering Committee during the 2019 "Pool Together" Campaign and heard the strong support for this facility from residents. I currently volunteer on the Board of Friends of FPFC, participating in community outreach and advocacy.

If you feel that my qualifications meet the needs of the Board, I will be happy to serve as Commissioner #5.

Thank you for your consideration.

Nancy Arnold-Hunting

Address: 4009 Peters Lane
Anacortes, WA 98221
Email: n_hunting@hotmail.com
Cell : 206-450-9372

September 7, 2026

Fidalgo Pool & Fitness Center Board of Commissioners

Subject: Letter of Interest

Dear FPFC Board of Commissioners:

I am writing to express my strong interest in serving on the Fidalgo Pool & Fitness Center Board of Commissioners. As a longtime resident of Anacortes and a professional dedicated to community engagement, resource development, and improving quality of life, I am excited about the opportunity to contribute to an organization that plays such an important role in promoting health, wellness, and connection throughout our community.

Throughout my career, I have focused on building partnerships, fostering community support, and developing resources that strengthen organizations and improve outcomes for the people they serve. In my current work with Hospice of the Northwest, I help cultivate relationships and generate support for programs that enhance the health and well-being of individuals and families across our region. My professional experience has reinforced my belief that healthy communities are built through accessible programs, strong leadership, and public spaces that encourage people of all ages and abilities to stay active and engaged.

My passion for community health extends beyond my professional responsibilities. I firmly believe that organizations like the Fidalgo Pool & Fitness Center are essential community assets... I am particularly drawn to the Center's mission because I understand the importance of creating inclusive environments where everyone can pursue healthier lifestyles.

I would welcome the opportunity to serve on the Fidalgo Pool & Fitness Center Board of Commissioners and contribute to its mission of promoting health, wellness, and community engagement. I appreciate your time and consideration and look forward to the possibility of serving our community in this important role.

Sincerely,

Philip Prud'homme
360-540-1043
pwprudhomme@gmail.com

From: Sally Turner <sallycturner@gmail.com>
Date: September 6, 2026 at 8:09:51 AM PDT
To: cindy4fidalgo@gmail.com
Subject: Board open position

Cindy,

I feel like I have been called and I mean literally called by a more than a few people who want me to be on this board.

My work experience my whole life has been in refinery maintenance. My specialty is instrument/electrical control systems and I have volunteer my time to help fix the pool temperature problems in the past.

I have also spent over 7500 hours swimming and showering in the pool in the last 50 years.

My husband Bill who just died recently and was a past pool board member built our last house together a block away so we could walk to the pool.

I'm 73 years old but I will probably live until the next election...

Love is a many splendored thing...
Sally Turner
2012 I ave
Anacortes, WA 98221

From: Sally Turner <sallycturner@gmail.com>
Date: September 2, 2026 at 12:14:24 PM PDT
To: commissioners@fidalgopool.com
Subject: Thank you for firing the Executive Director

Dear Commissioners,

I have been asked by many pool people to volunteer for the unfilled commissioner's position.

I have been swimming and attending aerobics classes for 50 years.

I have in the pass worked on the pools heating system since my job specialty is instrument/electrical maintenance out at what is now BHP oil refinery. I retired in 2002.

Now that my husband Bill, who was a passed pool commissioner, passed and you have fired the last of the old guard, I would like to volunteer for the commissioner's position if it is still open.

Thank you for your consideration.

Love is a many splendored thing...
Sally

Fidalgo Pool and Fitness Center (FPFC)
Recruitment for a New Executive Director

**Human Resources (HR) Committee Proposal for Board Discussion
September 15, 2026**

Approach: recruit directly with a job bulletin released in the region. Reach out to known potential candidates

Places to advertise: the Washington Recreation and Park Association job board, the Association of Aquatic Professionals job board, ...?

Job type: "at will" employment with duties based on February 2025 professional recruitment materials, plus the current job description. ***Need Board members to identify their priorities for this hire.*** Add expectation that new Director is able and willing to become certified as life guard within the first 6 months to ensure a strong pool connection. Add physical requirements re: ability to go up and down stairs without assistance multiple times a day. Add requirement that certain open government and personnel/budget training classes offered by MRSC are completed within the first 6 months.

Salary range: \$85,000 - \$120,000 annually, depending on qualifications, with standard FPFC employee benefits

Probation period: 1 year, with written performance evaluations and discussions with the Board at 6 and 12 months

Application screening: HR Committee plus a second Board member if desired

Interview process (led by the HR Committee):

- First interview with 2 Board members, including oral questions and a writing exercise based on a hypothetical personnel situation
- Second interview to include a Board member from the Finance Committee, a financial exercise, and FPFC department directors invited to provide questions in advance and sit in
- Final interview for top candidate(s) with the entire Board in an open public meeting
- Board Executive Session to discuss candidate(s) qualifications and return to open session to propose any job offer, including salary

Post-hire: organized on-boarding process involving each Board member (separately) and FPFC Department Directors