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DRAFT - Minutes for the Regular Meeting of the Board of Commissioners

Date and Time: 5:30 PM, Tuesday, May 19, 2026
Location: Fidalgo Pool & Fitness Center

CALL TO ORDER @ 5:33 PM

- Identify Commissioners and Staff Present
    - Staff- Carla Bigelow
    - Commissioners: Kathleen Brueger, Ken Hansen, Tory Haschak, Cindy Marvin
    - Public: Chris Hansen, David Hansen, Nicholas Johnson, Jennifer Lewis, Ted Rolfes

COMMISSIONER #2

Cindy Marvin reported that there were no responses to the solicitation for public nominations of additional candidates for the Commissioner #2 position.

Motion: Cindy Marvin moved to appoint Ted Rolfes to Commissioner #2 position. Second: Kathleen Brueger. Vote: unanimous. Motion carried.

Ted Rolfes read and signed Oath of Office to be sworn in, which was witnessed by the present notary, and then took his seat on the Board of Commissioners.

PUBLIC COMMENTS –

Jennifer Lewis gave an update from Friends of the Pool. The Sound system has arrived, and there has been a grant requested for a portion of the cost to replace the Wibit. Friends has a booth space reserved for Open Streets on Aug 30th, and pool/commissioner help would be appreciated. Jennifer also reported that there is about $700k from the Capital Campaign for a new pool and about $200k in the endowment. She emphasized that we owe donors an updated plan for the future of the facility.

MINUTES

Minutes of 4/29/2026 were considered.
Motion: Cindy Marvin moved to approve the minutes. Second: Tory Haschak. Vote: unanimous. Motion carried.

CONSENT AGENDA

Approval of the vouchers

- Vouchers totaling $133,315.09
  Major expenses: 2 payrolls of $44,720, and $43,714

Motion: Tory Haschak moved to approve the vouchers. Second: Ted Rolfes. Vote: unanimous. Motion carried.

DIRECTOR/FINANCIAL REPORTS
*See attached (Department Director Reports)

COMMISSIONER UPDATES
Kathleen and Cindy met with the Mayor. He is a supporter of the pool, and can see a strong partnership being built. He will be setting up a training class on Robert's Rules of Order for City staff; Port and Pool Commissioners will also be invited.

COMMITTEE REPORTS
Facility Committee
The Facility Committee did not meet; Ted and Ken will meet with John to discuss his draft 2-5-10 year plan of maintenance projects on June 12.

Communication/Elections Committee
Cindy reported that our website has been updated and is now compliant with the new ADA requirements according to the consultant.

Finance Committee
Kathleen and Tory met with Arik, and plan on making that a monthly meeting. They would like to make the budget more usable. Ken said that the spreadsheet looks great, and works, but can be improved to be more usable and reader friendly.

Contracts Committee
The Board discussed the need for a separate Contracts Committee and determined that is was not necessary. Contract items can be handled by either the Facilities or Finance Committee.

Human Resources Committee
Have not met yet, but Kathleen has items for discussion.

OLD BUSINESS
Kathleen is trying to understand the maintenance budget for staffing. Wondering if 1 full time position is not filled.

Bylaws
Bylaws cannot be put on SharePoint for group editing because that would create serial meeting issues. Ken proposed having each Commissioner take responsibility for reviewing and sending proposed updates on each section to Arik, then compiling and distributing the whole document to the Board for discussion at a subsequent meeting. The bylaws assignments are:

-Sections 1 Board of Commissioners: Ken
-Section 2 Board Officers, Duties, Elections: Ken
-Section 3 Executive Director's Role: Cindy
-Section 4 Committees: Tory
-Section 5 Meetings: Cindy
-Section 6 Voting: Ted
-Section 7 Vacancies: Kathleen

Cindy discussed the need to post the bylaws with the draft updates for public review as well.

NEW BUSINESS

Commissioners posed questions about the funds raised from the Capital Campaign.

- Where is the money maintained? Friends tracks and holds the funds in a separate account.
- Do we have to return funds? Donors have not requested a return of funds to date, but they do ask what the plan is for the facility.

Cindy asked about holding a Board work session to discuss the available information on the potential to renovate the existing facility, all of the construction options considered by prior Boards, and the designs for a new facility. The Board agreed to distribute existing information on the future of the facility and schedule an in-depth work session in the second half of June to discuss it. A key question will be whether the existing information is sufficient to make decisions about the path forward, or if we need to contract out for additional/updated work. Commissioners also agreed to invite Jeremy McNett and Marilyn Stadler to participate given their historical knowledge. Arik will poll participants on availability and schedule the work session.

NEXT MEETING

Cindy asked guests whether holding the meeting upstairs improved their ability to hear the conversation. The majority indicated that the noise from the HVAC system at the end of the classroom made hearing more difficult than the lobby noise experienced downstairs. Next meeting is set for Tuesday June 16th, at 5:30pm. Meeting will go back to the first-floor conference room. Different room layout and sound enhancement options will be looked at to improve the meeting experience.

Meeting adjourned at 6:18 PM.