



1603 22nd Street
Anacortes, WA 98221
360-293-0673

**Minutes for the Regular Meeting of
The Board of Commissioners**

Date and Time: 5:30 p.m. Thursday, April 17, 2025

Location: Fidalgo Pool and Fitness Center

CALL TO ORDER

The meeting was called to order at 5:31 PM

Commissioners present: David Way, Ken Hansen, Christine Mathes, Andrew Olsen

Staff present: Carla Bigelow, Arik Dahlen

PUBLIC COMMENTS

None

APPROVAL OF THE MINUTES

Regular Board of Commissioners Meeting Minutes, December 19, 2025 – K. Hansen motioned; A. Olsen 2nd, unanimously approved

Regular Board of Commissioners Meeting Minutes, March 20, 2025 – K. Hansen motioned to approve with name redacted to D. Hansen re: calling a special meeting; A. Olsen 2nd; unanimously approved

Special Board of Commissioners Meeting Minutes, April 7, 2025: K. Hansen motioned; D. Way 2nd; unanimously approved

CONSENT AGENDA

Approval of the Vouchers

- C. Mathes discussed looking into using credit card points for travel expenses.
- C. Mathes motions to approve vouchers in the amount of \$122,690.09; A. Olsen 2nd; passed unanimously

DIRECTOR/FINANCIAL REPORTS

- Bank of the Pacific (Accts. ending in *2745, *0442 and *0731): A. Olson & C. Mathes as signers and online banking; authorized signer and apply for a credit card for A. Dahlen; remove R. Peterson as soon as possible, including closing credit card and whatever it takes for online banking services and transfers access for Arik. K Hansen motioned, D. Way 2nd, passed unanimously
- A. Dahlen met with Lacy yesterday. He plans a future meeting soon.
- March Budget to Actual report was distributed

OLD/NEW BUSINESS

- K. Hansen discussed the rental property at 2210 J Avenue. It has sat empty for over a year. FPFC is losing money in rental income and still paying mortgage. He suggested looking into the cost benefit of contracting out the work. Currently the bathroom is gutted and there are other repairs needed as well. Need to get an estimate on repairs and get the house rentable as soon as possible.

- D. Way discussed looking into registering with MRSC for the small works roster and information on prevailing wage.
- K. Hansen discussed the city lease of the Anacortes Senior Activity Center, which is built of FPFC-owned property. Commissioners want an amendment to the lease stating that when the lease is over the City of Anacortes will either demolish the building and restore the land or deliver a usable building to the district. A. Dahlen should reach out to John Lunsford about why the City is not responding to District communication. C. Mathes recalled that R. Peterson met with an attorney on the matter.
- There was a discussion on Commissioner sub-committees including looking at reorganization. Committees include HR, Facilities, Levy, Capital Campaign, Finance, and Procurement.
- K. Hansen requested that the departmental director/manager reports be emailed to A. Dahlen prior to the regular Commissioner meetings. These reports should be included in the meeting agenda packet.
- Social media presence should be increased. Currently J. Claridge and C. Bigelow create posts. A. Dahlen has been added as an Admin and will also create posts. It was stated that posts should have a unified voice and that there should be regular “Did You Know...” posts about our facility and the district
- A. Dahlen discussed the meeting with ClubAutomation representatives, which was positive. S. Benson joined the meeting along with C. Bigelow, J. Claridge and K. Durfee. The platform seems more user friendly and includes an app for facility patrons. There is a meeting scheduled for 4/24/25 to look at their CRM module. S. Benson is also looking at other platforms. A. Dahlen is to look at the contract with CivicRec to ascertain current fees/costs and whether the district can get out of the contract.
- Regarding the Metropolitan Park District, the county disbanded the Boundary Board. Currently the District must go first to the City and then to the County for Resolutions of Support. A. Dahlen is to look through R. Peterson’s documents for the process he took to get the Metropolitan Park District on the ballot.
- A. Dahlen brought up the Friends of FPFC idea about holding a 50th Year event.
- C. Bigelow was joined by A. Dahlen for an online meeting with American Specialty Health regarding renegotiating reimbursement rates for Silver & Fit and Active & Fit. If approved, the new rates would go into effect on 1/1/2026.

Adjourned at 6:42 PM