



1603 22<sup>nd</sup> Street  
Anacortes, WA 98221  
360-293-0673 (phone)

## MINUTES

Regular Meeting of the Board of Commissioners  
Conducted at Fidalgo Pool and Fitness Center  
October 17, 2024, 5:30 p.m.

### CALL TO ORDER

The meeting was called to order at 5:32 p.m.  
Commissioners Present: C Mathes, K Hansen, M Mcnett  
Commissioners Absent: A Olson, D Way  
Staff Present: R Peterson, J Claridge, K Durfee

### PUBLIC COMMENT

None.

### APPROVAL OF THE MINUTES

Minutes from the regular meeting on September 17, 2024 were approved.

### CONSENT AGENDA

Vouchers were approved for payment.

### DIRECTOR/FINANCIAL/STAFF REPORTS

The ED reported there were 6,203 visits in September. This is lower than our average but is normal compared to usage in previous years.

Gross profit for September was significantly higher than budgeted. The biggest reasons for that are due to three revenue streams: private swim lessons, early collection of levy revenue, and annual payments for TAC dues. The cash flow for 2025 will be adjusted to attempt to better estimate those that pay TAC dues once annually vs monthly.

Expenses were also slightly higher than budgeted but was within 1%. Wages were higher than budgeted, but both maintenance and operating costs were lower to offset.

For the month there was a net loss of \$15,264 compared to a budgeted loss of \$71,527, a positive difference of \$56,263. This places the facility with a current positive \$66,948 on the budget. That positive amount is expected to stay positive but will most likely decrease as future TAC dues will be lower than budgeted and due to early levy collections.

At the end of September, there was \$ 343,712 with the county and \$ 171,382 in the bank for a total of \$ 515,094. This should be the low point for the year as levy payments are due in October.

The ED reported that the upcoming swim meet hosted by TAC would be significantly larger than recent meets. There are more than 300 swimmers registered to compete. The 3<sup>rd</sup> grade swim lessons have begun and are going well.

The electronic sign over the entry door is not working. There is investigations and discussions with the company to determine the issue.

### **NEW/OLD BUSINESS**

- Rental Home – Working to finish repairs and determine if other design issues need to be corrected
- Senior Center
  - The FPFC lawyer has been contacted to draft language.
  - Anticipation is that the city will waive conflict with our mutual lawyer
- 2024 Budget Allocation Adjustment
  - The ED proposed reallocating funds not budgeted for election costs, but not spent.
  - The commissioners voted to reallocate with no more than \$6,000 dollars to update computer hardware, \$10,000 to legal fees, \$20,000 to maintenance, and \$25,000 to capital programs.
- 2025 Budget
  - The first reading of the budget was conducted
  - The anticipated minimum wage increase based upon CPI-W is 2.35% to 16.66.
  - The ED proposed increasing wages by 2.35% and placing starting pay at a minimum of \$0.50 above minimum wage. This will help the facility to be more competitive for labor.
  - The proposal also includes maintaining individual drop-in rates and increasing monthly passes by approximately 3% to cover the minimum wage increase.
- New Pool
  - The commissioners began discussing the plan for moving forward with a capital campaign for a new facility as well as discussion about re-attempting the Metropolitan Park District resolution
  - It was decided this discussion needed more time and a special meeting for Thursday, October 24<sup>th</sup> was added to the schedule.
- Potential Lawsuit
  - All paperwork has been filed to argue for maintaining the dismissal. A decision has not been announced at this time.
  - If the dismissal is reversed, it will be necessary to attempt more research to determine insurance coverage prior to 1986. This will cost money, but the amount is not known at this time.
- Executive Director
  - The Commissioners announced that the ED has submitted his resignation. His last full-time day will be November 14<sup>th</sup>, but he will be available part time to aid and conduct turnover until a new ED is hired.

**EXECUTIVE SESSION**

Executive session was held from 6:42 – 7:00 pm to evaluate the qualifications of an applicant for public employment.

**ADJOURN**

The meeting was adjourned at 7:05 p.m.

DRAFT