



1603 22nd Street
Anacortes, WA 98221
360-293-0673 (phone)

MINUTES

Regular Meeting of the Board of Commissioners
Conducted Virtually
February 15, 2024, 5:30 p.m.

CALL TO ORDER

The meeting was called to order at 5:32 p.m.

Commissioners Present: C Mathes (Chair), K Hansen, A Olson, D Way

Commissioners Absent: J McNett

Staff Present: R Peterson, K Durfee

PUBLIC COMMENT

None

APPROVAL OF THE MINUTES

Minutes from the regular meeting on Jan 18, 2024 were approved.

CONSENT AGENDA

Vouchers were approved for payment.

DIRECTOR/FINANCIAL/STAFF REPORTS

The ED reported 6,489 visits in January, slightly lower than last December, but weather impacted operations for about a week.

Gross profit for January was on par with the budget. Swimming revenue was below anticipation. TAC Dues will continue to be slightly lower as many people chose to pay an annual price in September instead of monthly. A review of accounts is ongoing to ensure accuracy and some swimmers will be moving up soon. This was offset by revenue from swim meets and insurance programs.

Expenses were higher than budgeted. This was mainly due to the election costs being budgeted for February but paid in January. Accounting for that charge, expenses overall were lower than expected. For the month we had a net loss of \$47,314 compared to a budgeted loss of \$39,476, a difference in the negative of \$7,838. Expected that February will be a positive with the election costs already paid.

At the end of January, there was \$436,508 with the county and \$160,839 in the bank for a total of \$597,347.

The ED completed two training courses in the last month. Power Bi training was completed to try and determine if the program can help show the data in a more user friendly and interactive

way. Annual Financial Report training with the state Auditor was completed on the new system to ensure reports are submitted correctly and on time.

Emergency training during an all-hands training session will be held March 27th. The facility will be shut down for two hours after school hours on this day to ensure everyone can attend.

NEW/OLD BUSINESS

- Front Desk Update
 - K Graves gave an update on the challenges of the front desk. She spoke of the difficulty of one cashier keeping up during the busy periods in the morning, especially when patrons do not pre-register. She also spoke to her desire to have someone available to walk patrons through the system to aid them in learning how to pre-register.
- Metropolitan Park District.
 - City and County resolutions passed. Boundary Board fee has been paid. Due to Boundary Review Board timelines, the proposal will not be able to make the April Ballot. It will need to be on the August or November ballot. The ED will send out an email to give patrons an update. The ED will continue to send information to keep people aware of what is happening throughout the summer. While April was the desired election, the fall elections will save money on election costs.

EXECUTIVE SESSION

Held to review the performance of a public employee.

ADJOURN

The meeting was adjourned at 7:19 p.m.