



1603 22<sup>nd</sup> Street  
Anacortes, WA 98221  
360-293-0673 (phone)

## **MINUTES**

Regular Meeting of the Board of Commissioners  
Conducted at Fidalgo Pool and Fitness Center and Virtually  
Sep 27, 2023, 5:30 p.m.

### **CALL TO ORDER**

The meeting was called to order at 5:34 p.m.  
Commissioners Present: C Mathes (Chair), K Hansen  
Commissioners Absent: J McNett, D Way, A Olson  
Staff Present: R Peterson

### **PUBLIC COMMENT**

None.

### **APPROVAL OF THE MINUTES**

Minutes from the regular meeting on Aug 16, 2023 were tabled for the next meeting.

### **CONSENT AGENDA**

Vouchers were approved for payment.

### **DIRECTOR/FINANCIAL/STAFF REPORTS**

The ED reported 4,163 visits in August, the reduced numbers were due to the shutdown, but were still more than half of July indicating strong usage when open.

Net income for August was slightly lower than budgeted. Pool Revenue was in line with expectations, with single admissions being the biggest detractor. Group lessons were above budget due to being 8-week sessions. Next month will be lower and then with the return to 4-week sessions in October will be back toward the budget. Insurance payment revenues were low due to a lost usage report, but that has been corrected and will be returned in subsequent reports. Personal training was lower due to the shutdown and may be lower in the future. One experienced instructor is leaving but a new one is coming on board. Time will tell how that affects usage.

Expenses were slightly higher than expected, utilities are still in line with expectations, but employee wages were slightly higher partly due to overtime required during the maintenance period. Maintenance bills were lower, but those are expected to come due in the next couple of months. In particular, the work on the boiler was more than anticipated but was required for continued operation. For the month there was a net loss of \$155,839 compared to a budgeted \$150,285 loss. That resulted in a nearly \$5,500 difference and still places the revenue \$73,093 above budget for the year. Subtracting out the desired operational reserve results in \$39,760

above budget. Some of that excess will be used for the boiler. At the end of August there was \$510,012 with the county and \$110,424 in the bank accounts for a total of \$620,436.

Inflation will result in an expected increase of 3.4% to minimum wage. The 2024 budget will be finished shortly and sent to the Finance committee members for first review with plans to bring a draft to the October meeting. The Budgets needs to be approved during the November meeting.

The WSI course had to be extended due to illness in several instructors, it will finish the 2<sup>nd</sup> weekend of October and will leave three instructors remaining to get the certification.

Next swim lesson signup is Oct 14 for an Oct 23 start date.

Finalizing 3<sup>rd</sup> grade swim lesson plan, but it should happen. Implemented feedback from our Lawyers.

### **NEW/OLD BUSINESS**

- Metropolitan Park District
  - The ED reported that the work for the Metropolitan Park District is proceeding. The proposed resolution will go to the city for inclusion in their agenda, hopefully during their last meeting. The proposed resolution for the county will follow. Boundary Review Board paperwork has been completed and will be submitted as well.
- The holiday operating hours discussion was tabled for the next meeting.
- The discussion on the regular meeting schedule was tabled for the next meeting.

### **ADJOURN**

The meeting was adjourned at 6:24 p.m.