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## **MINUTES**

Regular Meeting of the Board of Commissioners  
Conducted at Fidalgo Pool and Fitness Center and Virtually  
June 20, 2023, 5:30 p.m.

### **CALL TO ORDER**

The meeting was called to order at 5:30 p.m.  
Commissioners Present: C Mathes (Chair), D Way, K Hansen  
Commissioners Absent: J McNett, A Olson  
Staff Present: R Peterson

### **PUBLIC COMMENT**

None

### **APPROVAL OF THE MINUTES**

Minutes from the regular meeting on May 18, 2023 were approved as written.

### **CONSENT AGENDA**

Vouchers were approved for payment.

### **DIRECTOR/FINANCIAL/STAFF REPORTS**

The ED reported there were 6,057 visits in May. Adoption of the new POS is continuing to improve. There are still features still being worked on with the company to try and improve the interface. The catalog display is being tweaked to make it easier to find the events patrons are looking to schedule.

Net Income for May was higher than budgeted but is mainly due to the delayed tax distributions. All other programs were near expectations. The combo pass accounting was adjusted to split to both pool and fitness memberships vice just fitness. Expenses were also in line with expectations. Natural Gas usage declined and is closer to the budgeted expectation. For the month there was a net income of \$41,654 against a budgeted \$13,312 loss. With all the taxes in for this point of the year the budget is positive by \$60,755. The accounts are trending the correct direction to be able to add to our operational reserve as planned during budgeting.

Swim lessons began this week. There is still some room in classes, but there are more kids signed up than in the past. Water Safety Instructor class finished last week with 5 new WSIs and the Lifeguard Instructor course is being conducted this week with 6 candidates. A meeting was held with the ASD Superintendent, Elementary Principals, Transportation and Financial Department to work on lessons for 3rd graders next year. All schools will participate, each classroom will come for 2 lessons per week for 3 weeks. There will be a total of ten classrooms in all.

The one bedroom has been rented and the tenant has moved in.

**NEW/OLD BUSINESS**

- Metropolitan Park District
  - The documentation for the Chuckanut Metropolitan District was able to be copied from the Skagit County Records and is aiding in getting our paperwork together. The ED spoke with the county auditor about the legal definition of the school district boundaries so we can overlay them. They instructed to talk to the school district first and then possibly GIS. The school district does not have the verbiage. The ED will contact the GIS department to get the information. It is possible the boundary board may go away or be contracted out. The ED will continue to investigate.
- Building Design Update
  - ARC is starting the update for our building design. They will produce one exterior view when the design is agreed upon. The ED will need to go to the city planning department to discuss setback and zoning.
- Minimum qualifications Policy
  - Resolution 344 was passed adding minimum requirements to positions at FPFC. The changes will be incorporated into the employee handbook.

**ADJOURN**

The meeting was adjourned at 6:43 p.m.