



1603 22nd Street
Anacortes, WA 98221
360-293-0673 (phone)

MINUTES

Regular Meeting of the Board of Commissioners
Conducted at Fidalgo Pool and Fitness Center and Virtually
May 18, 2023, 5:30 p.m.

CALL TO ORDER

The meeting was called to order at 5:34 p.m.

Commissioners Present: C Mathes (Chair), D Way, J McNett

Commissioners Absent: K Hansen, A Olson

Staff Present: R Peterson

PUBLIC COMMENT

None

APPROVAL OF THE MINUTES

Minutes from the special meeting on April 10, 2023 were approved as written.

Minutes from the regular meeting on April 20, 2023 were approved as written.

CONSENT AGENDA

Vouchers were approved for payment.

DIRECTOR/FINANCIAL/STAFF REPORTS

The ED reported April started off rough with the transition to the new POS system. Learning on both the staff side and patrons' side affected the ability to track usage during the first week and a half. The front desk now has the procedures in place and the numbers should be more accurate next month. 5,804 visits were recorded in April. As usual, this does not include usage of any of the swim teams.

Net Income for April was lower than budgeted, but some of that was expected. The month shows a net of \$213,081; This is \$111,293 less than was budgeted. \$94,574 can be attributed to tax revenue, \$30,671 in taxes yet to be disbursed, and \$63,903 disbursed earlier than expected last month. That leaves \$16,719 less than budgeted. Some is due to the switch over and getting credit cards in for billing of Masters and TAC. Swim Lessons were budgeted on old models resulting in a \$4,200 deficit. Individual access is also lower than expected resulting in \$4,500 deficits. Expenses were mainly in line with expectations. Natural Gas continues to be higher than budgeted, but usage should be declining. Additionally, there was a larger than expected expenditure for hotels and mileage due to the recent WSIT training on Bainbridge. While this sounds worrying on a monthly basis, this puts us in line with our budget at this point in the year. The ED will continue to monitor the utilities, as that is the biggest concern at this time.

The next registration for swim lessons will open June 10. There will be a couple of options, 4 lessons a week for 2 weeks, or 1 lesson a week for 8 weeks. Additionally, internal classes for both Lifeguard Instructor and Water Safety Instructor will be held in June. There is a possibility of needing to conduct more LGI or LG courses due to an ARC LGIT having her certification revoked.

The one-bedroom rental home has been vacated and is ready for rental. American Dream will be contracted again to list the home.

The annual insurance questionnaire is due at the end of the month. There is only one potential issue with the current policy. The coverage amount for the one bedroom home is currently \$178,500 dollars, but the current loan is approximately \$215,000. In the event of a catastrophic event, the insurance will not cover the loan and any required demolition of the home. Increasing the coverage to \$250,000 will increase the cost by \$250 per year. The board agreed this increase is minimal to ensure fiscal responsibility.

NEW/OLD BUSINESS

- Harassment Complaint
 - There was a patron that accused another patron of harassment through homophobic statements and rude behavior. I spoke to the offending patron and asked them to remain away from the offended individual as they requested. The offender stated no intent to harass but has been doing as asked. They both still come in at the same time and the offended individual still feels uncomfortable and that the offender watches them when they get into the pool. They would like us to ask the offender to come at another time. They would also like us to place a rainbow sign in the facility.
 - The ED will place a flag within the facility.
 - It was agreed that if the patron still feels they are being harassed, this becomes a civil issue and needs to be addressed with local law enforcement.
- CivicRec Progression
 - CivicRec is getting better, but there are still improvements that can be made. A tab has been added that shows fitness classes by time instead of name to aid in finding the correct class. Working on the best way to show the number of swimmers in the lanes. Still working on the out of district fee assessments; the biggest issue is the insurance programs.
- Metropolitan Park District
 - There are specific requirements in the paperwork for the Boundary Board for boundaries and plots to work out. The ED has spoken with the clerk about getting copies of the application for the Chuckanut Special Purpose District as they successfully navigated the board. The documents were found but are not digitized and number about 300 pages. The clerk was going to gather the sections relating to the application and send them but has not sent them yet. The ED is attempting to contact to hopefully go to the county and get what is needed.
- Building Design Update
 - The Capital Campaign Committee met with ARC and talked through design criteria that has been learned through the process. ARC will update the current design and create an

- updated exterior view for use when talking to potential funding sources to represent the finished product more accurately.
- Minimum qualifications Policy
 - The ED and the Aquatics Director proposed updating the requirements for swim instructors. The ED answered the outstanding questions from the previous meeting about cost and communication with current instructors. A resolution was created, but Zoom failure resulted in the Quorum not being present to vote on the resolution. The vote will be pushed to the next regular meeting.

ADJOURN

The meeting was adjourned at 6:24 p.m.