



1603 22nd Street
Anacortes, WA 98221
360-293-0673 (phone)

MINUTES

Regular Meeting of the Board of Commissioners
Conducted at Fidalgo Pool and Fitness Center and Virtually
December 15, 2022, 5:33 p.m.

CALL TO ORDER

The meeting was called to order at 5:30 p.m.

Commissioners Present: C Mathes (Chair), K Hansen, D Way, A Olson,

Commissioners Absent: J McNett

Staff Present: R Peterson

PUBLIC COMMENT

None.

APPROVAL OF THE MINUTES

Minutes from November 17, 2022, were approved with one correction to the price of the Masters membership.

CONSENT AGENDA

Vouchers were approved for payment.

DIRECTOR/FINANCIAL/STAFF REPORTS

The ED reported usage of the facility during November was 6,761 visits. This was a 300-visit increase over October, which itself was large. Peak time is still around the 8-10 am timeframe.

Finances for November were in line with expectations. Once again revenues were slightly less than expected as were expenses. November ended up with a positive income of \$9,352, about (\$1,400) below expectation. Part of that is the way money from the levy was accounted for. Most of it came in October which reduced November. Additionally, money is still outstanding for the girls swim team. Expenses biggest plus was a negative amount for maintenance due to a refund for overpayment on the heat pump. For the year we are still \$42,000 above expectations. At the end of October there was \$507,111 in the county account and \$14,358 in the bank for a total of \$655,469.

Next swim lesson signup will be in January. There will be a lifeguard course in December; the class is full. There is a December babysitter course as well with currently 6 people enrolled.

Engagement continued with the school district to hopefully return the 3rd grade swim class back next school year. Limitations for this year were mainly transportation drivers. FPFC will also ask the schools if they would like us to give a presentation to the school in May on water safety as it is national water safety month.

The contract with CivicRec has been agreed to. We will be going through the process to move accounts over and build out the schedule over the next couple of months. Expected switch over date from EZFacility is early March.

NEW/OLD BUSINESS

1. The Employee Manual was recommended for approval by the Personnel Committee and was approved unanimously by the board.
2. The board clarified for the ED that they are interested in moving forward with proposing a Metropolitan Parks and Recreation District. The ED will begin conversations with council members and determine what legal interactions are needed.
3. The ED and Personnel Committee reported that audit by the Department of Retirement Services was completed. No major findings were found with only minor administrative errors found. Three members were not enrolled immediately upon eligibility, and one member's wages were reported incorrectly. The errors were fixed with little financial impact to the facility.
4. The State Tri-annual audit was reported as still progressing with no issues having been reported to the ED.
5. The annual signature verification form for the county was completed.

ADJOURN

The meeting was adjourned at 6:01 p.m.