



1603 22nd Street
Anacortes, WA 98221
360-293-0673 (phone)

MINUTES

Regular Meeting of the Board of Commissioners
Conducted at Fidalgo Pool and Fitness Center and Virtually
January 19, 2023, 5:30 p.m.

CALL TO ORDER

The meeting was called to order at 5:30 p.m.

Commissioners Present: C Mathes (Chair), K Hansen, D Way, J McNett

Commissioners Absent: A Olson

Staff Present: R Peterson

PUBLIC COMMENT

None.

APPROVAL OF THE MINUTES

Minutes from December 15, 2022, were approved as written.

CONSENT AGENDA

Vouchers were approved for payment.

DIRECTOR/FINANCIAL/STAFF REPORTS

The ED reported usage during December was 6,200 visits. This was about a 500-visit decrease from November but was slightly expected due to the holidays and a snow event. The ED presented a graph of monthly usage showing a steady usage throughout the year with dip in August due to the annual shutdown.

Finances for December were good. Revenues were more than expected on everything except pool rentals. Expenses were higher than expected. This came from increased utilities, supplies and subscriptions. That being said, they are in line with expectations for the year with the exception of fees due to the purchase of CivicRec services. December ended up with a negative income of \$54,676.37, about \$6,700 better than expectation. For the year we finished \$48,828.40 above expectation which will go to the Operational Reserve. At the end of December there was \$343,656 in the county account and \$243,924 in the bank for a total of \$587,580.

The ED reported that swim lesson started this week.

Training with CivicRec has begun. Staff are excited about the new capabilities and efficiencies that the program look like it will provide. We are still on track for a March switchover.

NEW/OLD BUSINESS

1. Deena Garza and Nathan Hampton from the Washington State Auditors Office presented their findings on the tri-annual audit of district. They reported that there were no negative findings, and the district will remain on a three year cycle with a Clean Audit.
2. The Board instructed the ED to continue pursuing the possibility of forming a Metropolitan Parks and Recreation District. The ED will engage legal counsel and hold discussions with city and county staff as necessary to continue to move forward. The ED will also provide a document showing the similarities and differences between the two districts. The ED will also put together a pros and cons list.
3. As part of a best practices recommendation from the state audit, the commissioners passed a resolution formalizing the process of reviewing the ED's pay statements. This will allow oversight to ensure pay and benefits are being processed correctly.

ADJOURN

The meeting was adjourned at 6:04 p.m.