



1603 22nd Street
Anacortes, WA 98221
360-293-0673 (phone)

MINUTES

Regular Meeting of the Board of Commissioners
Conducted at Fidalgo Pool and Fitness Center and Virtually
November 17, 2022, 5:33 p.m.

CALL TO ORDER

The meeting was called to order at 5:30 p.m.

Commissioners Present: C Mathes (Chair), K Hansen, D Way, A Olson, J McNett

Commissioners Absent: None

Staff Present: R Peterson

PUBLIC COMMENT

None.

APPROVAL OF THE MINUTES

Minutes from October 20, 2022, were approved as written.

CONSENT AGENDA

Vouchers were approved for payment.

DIRECTOR/FINANCIAL/STAFF REPORTS

The ED reported usage of the facility during October was 6,481 visits. This was a significant increase of around 800 visits from September. As reported last month, the ED researched liability coverage for classes conducted outside the facility. The coverage is there so there will be some fitness classes added that are more outdoor oriented in the spring.

Finances for October were positive and more in line with expectations. Revenues were slightly more than expected and the expenses were slightly less than expected. That combined for a revenue of almost \$26,000 above expectations. For the year we are currently \$43,500 above expectations. Part of these funds will be used to pay for the new point of sale software. At the end of October there was \$408,527 in the county account and \$135,229 in the bank. This totals \$543,756.

Commissioners proposed providing gym access to parents while their children are in swim lessons as a way to introduce people to the gym and possibly increase usage.

NEW/OLD BUSINESS

1. ED is proposed adjusting the 2022 budget to 1,400,000. The budget previously approved and sent to the county of \$1,245,369 was 92% utilized. It is anticipated with the current voucher and the one to be sent in December, that the max needed should be \$1,353,013. Increasing to \$1,400,000 does not mean the money must be spent but ensures the

vouchers will continue to be paid. Commissioners passed Resolution 340 amending the budget to \$1,400,000.

2. The Commissioners passed Resolution 341 authorizing a 1% increase in the levy collections as allowed by law, exclusive of new construction.
3. Adjustments to the proposed budget from last month were made. The utilities were increase slightly to account for the expected rate increases. The Family Medical Leave rate will also adjust and was updated based on new information from the State.

All the updates result in a \$1,568,237 budget and adds \$50,000 into the operational reserve. The budget assumes the approval of a 1% increase in the levy. The budget allows the facility to continue required maintenance, train our staff, and ensure competitive and fitness programs are available. The increases in wages are cost of living increases based on the CPI as used for minimum wage calculations. Fitness instructors have not had an increase in many years. It is planned to give them a small increase. To pay for this, the fitness pass will be separated into two items. One for those that use only the gym equipment, their fee will remain \$8.00 per session. A new category for instructor led classes will be added that will be \$9.00 per session. Monthly passes will also have a slight increase, but all other individual session will remain the same. TAC masters will increase to \$90 but will include an all-access pass as well as the coaching fee.

Commissioner McNett asked about solar panel installation. He and the ED will work to get a survey to understand cost and pay back time.

Commissioners approved the 2023 budget in the amount of \$1,568,237.

4. The Commissioners passed Resolution 342 selecting the basic level of service from the county auditor.
5. The Personnel Committee brought mission statements to the board for approval. The mission statement will be used in the Employee and other documents. It was agreed that the mission statement would be "Provide a safe and welcoming location for the entire community with programming promoting health, wellness, connection, and competition." Additionally, the ED will work to build pay tables for future editions and clarify wording for employment during the shutdown period.
6. The ED briefed the commissioners on inquiries made to other districts reorganized as a Metropolitan Parks and Recreation District. The feedback was it was the best thing for the district and allowed more predictability in finances. The ED will continue research.
7. The PERS review is complete. Exit report is being scheduled. No major issues expected.
8. State Auditor audit is still ongoing. The individual assigned returned to school so two others have been assigned. ED is providing them information as needed.

ADJOURN

The meeting was adjourned at 6:58 p.m.