



1603 22nd Street
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MINUTES

Regular Meeting of the Board of Commissioners
Conducted at Fidalgo Pool and Fitness Center and Virtually
October 20, 2022, 5:31 p.m.

CALL TO ORDER

The meeting was called to order at 5:30 p.m.
Commissioners Present: C Mathes (Chair), K Hansen, D Way, A Olson,
Commissioners Absent: J McNett
Staff Present: R Peterson

PUBLIC COMMENT

None.

APPROVAL OF THE MINUTES

Minutes from September 15, 2022, were approved as written.

CONSENT AGENDA

Vouchers were approved for payment.

DIRECTOR/FINANCIAL/STAFF REPORTS

The ED reported usage of the facility during September at 5,679 visits. This is below the highest usage, but near average usage numbers. Fitness classes have continued to grow with some hitting their max capacity. The ED is researching liability with adding outdoor classes to add some new variety to the offerings.

Coach George has hired a new assistant coach that will be helping with the swim team, and an agreement has been reached with one of the fitness instructors to coach dry land training.

The board was informed the 3rd grade swim lessons will not be happening this year due to a lack of school bus drivers.

Finances for September showed a larger than expected loss. The majority came from two things. The first was that September had 3 payroll periods. Second was the replacement of the heat pump for the fitness room. The funds for this were accounted for under capital improvements, but in the budget that cost was spread out over multiple months vice paid out at once. By fiscal year end, this will rectify itself. The special programs line is below expectations, due to a limited number of Red Cross courses being conducted. These will hopefully continue to increase into the next year. Net income was a loss of \$93,172, about \$50,000 more than expected. At the end

of September there was \$179,192 in the county account and \$204,203 in the bank. This totals \$383,395 which is more than expected. The facility is still sitting \$15,067 positive on the year.

The ED reported that new 3-year contracts were entered into with the Medicare supplemental insurance programs that will increase reimbursements slightly.

The county deposit waiver that was reported to be out of date at the last meeting has been renewed.

NEW/OLD BUSINESS

1. The Personnel Manual is still being reviewed by the HR committee.
2. The district is still in the audit for the Public Employees Retirement System. Review is going well with only one possible issue. Deeper evaluation is being conducted to determine if one employee should have been enrolled in PERS. If so, costs for back enrollment will be due.
3. The tri-annual audit is ongoing. The main area of review will be the reimbursable unemployment program. The ED is waiting on a response from Washington Employment Security Division to provide the final information to the auditors.
4. The ED reported that in order for a Metropolitan Parks and Recreation District (MPRD) to be created, either a petition or resolutions by both the city and the county would need to be completed. Then the proposition would go to the voters for a majority vote. The benefits to a MPRD is a known revenue stream that opens up financing options. This method of maintaining and operating a pool is becoming the norm. The ED will provide the Board with a fact sheet and determine if there is an example of a recent change from a Parks and Recreation District to a MPRD. In addition, the ED will continue to solicit donations for a new facility. There is need for a few more significant donations to come in before it is time to take the proposal to the public and ask them to bridge the difference needed to fund the project.
5. The ED presented the draft 2023 budget. It incorporates the 8.66% wage increase. In addition, it accounts for growth in utility costs as well as continued support for the Thunderbird Aquatic Club and coaching costs. Fees for some activities will need to increase due to the increased labor costs but should be minimal. The ED will review the utility increases to ensure that they are in line with the proposed 28% increase. The ED will also review if the expected 9% increase in liability insurance is adequate.

ADJOURN

The meeting was adjourned at 6:28 p.m.