



1603 22nd Street
Anacortes, WA 98221
360-293-0673 (phone)
360-299-2953 (fax)

MINUTES

Regular Meeting of the Board of Commissioners
Fidalgo Pool & Fitness Center
Thursday, January 16, 2020 5:30 p.m.

CALL TO ORDER

The meeting was called to order at 5:30 p.m.

Commissioners Present: C Mathes, K Hansen, D Way, J McNett, A Olson

Commissioners Absent: None

Staff Present: Executive Director M Everton

APPROVAL OF MINUTES

The regular meeting minutes of December 12, 2019 were approved with a minor change to the year-end giving campaign, increasing donations from \$23K to \$33K.

The special meeting minutes of January 7, 2020 were approved as read.

APPROVAL OF VOUCHER(S)

Vouchers were approved for payment.

PUBLIC COMMENTS/CORRESPONDENCE

There were no public comments.

DIRECTOR/MANAGER/COMMITTEE REPORTS

The ED gave a summary report on current initiatives/developments. Usage volume for the first half of January is up approximately 20% over the same period a year ago; new evening fitness classes have launched—Comm Way suggested that we highlight these classes in the Clamdigger and social media to boost attendance; wi-fi connectivity was upgraded early in January, allowing TAC students to do homework on-site; we are currently offering a life guard training class—of the five attendees, three have indicated an interest in future employment; I will be attending upcoming ASD school board meetings scheduled for 1/23 and 2/20 to highlight potential parking partnerships. The ED raised the possibility of converting from a self-insured unemployment system to joining the state pool He will come back in February with an analysis for Board review.

The fundraising team updated the Board re: Jan-Feb initiatives. Sarah McCabe updated the board on media outreach and presented Facebook metrics.

There were no Committee Reports.

Financials

Year-end financials were reviewed. YTD revenue fell short to budget by approximately \$78K. Expenses were favorable by approximately \$77K. Net loss for the year came in at \$118K vs a budgeted \$116K, a variance of \$1,400. The ED stressed going forward that 2019 totals are the basis for 2020 budgeted numbers. Separately, projected cash flows appear sufficient to meet ongoing operational needs, with no reserve.

Old Business

1. 2220 J Avenue Disposition. Renata indicated that this item remains pending.
2. City Discussions. A field trip to the MV YMCA was conducted, with FPFC, City and School District personnel attending. There was no formal meeting. The next City meeting is scheduled for 1/23.

New Business

1. Strategic Planning. The ED presented the strategic plan that was developed in late 2017 and has been in place since that time. He suggested to the Commission that they reacquaint themselves with the plan and be prepared to discuss in February, with an eye towards revision, as appropriate.
2. Comm Mathes presented an updated Employee Policy Manual, highlighting changes to the 2018 Manual as a first reading. It was suggested that a Table of Contents and Org Chart be added to the final product. This will be revisited at the February meeting for a final review and approval. The Manual will then be distributed to staff, with signed acknowledgements being placed in personnel files.

ADJOURN

MOTION: A motion was made and seconded to adjourn the regular meeting at 6:15 p.m. The motion passed unanimously.

The next regular Commission meeting is scheduled for Thursday, February 6 at 5:30 p.m. at FPFC. This will be a study session to review continued discussions and progress with the City toward a consolidated facility.