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MINUTES

Regular Meeting of the Board of Commissioners
Anacortes Senior Activities Center
Thursday, November 21, 2019, 5:30 p.m.

CALL TO ORDER

The meeting was called to order at 5:30 p.m.

Commissioners Present: C Mathes, K Hansen, D Way, J McNett, A Olson

Commissioners Absent: None

Staff Present: Executive Director M Everton

Agenda Changes: Executive Session of approximately 30-45 minutes was added to the agenda to address a personnel issue.

APPROVAL OF MINUTES

The regular meeting minutes of October 17, 2019 were approved as read.

APPROVAL OF VOUCHER(S)

Vouchers were approved for payment.

PUBLIC COMMENTS/CORRESPONDENCE

A number of audience members expressed opinions about a potential FPFC-City partnership re: a joint facility.

DIRECTOR/MANAGER/COMMITTEE REPORTS

The ED gave a summary report on current initiatives/developments. An interim Winter Break schedule (12/22/19-1/5/20) has been developed and published; Winter Quarter programming is under development; gym equipment orientations will be increased starting in January; David Hansen has been instrumental in assisting with development of a pro forma, which can be adapted as conditions change.

The fundraising team updated the Board on the end-of-year giving campaign, including a national day of giving on December 3, for which a \$10K match has been established.

Under Committee Reports, Comm. Hansen indicated that the Contracts subcommittee will be focused on an upcoming County contracts template, which we can adapt. He will also be working on a Small Works contract.

Financials

October financials were reviewed. YTD revenue is short to budget by approximately \$42K due to census shortfalls. YTD expenses are short to budget by approximately \$55K due to savings in Operating Supplies, Repairs & Maintenance and Labor. Overall, net income is positive by \$14K, which is attributable to a timing issue in the Levy account.

Old Business

1. 2220 J Avenue Disposition. It was agreed that Comm McNett will contact Russ Jeter to explore: (a) transfer of ownership to FPFC; and (b) timing on a possible rental, allowing J. Little to assess rentability issues and report back to the board.
2. Budget. The 2020 budget was approved as read.

New Business

1. Resolution #330: Levy Collection Authorization was approved and signed.
2. City Council/FPFC Joint Project. An extended discussion ensued as follow-up to the 11/19 joint study session held at City Hall. It was agreed that (a) FPFC would produce a Letter of Intent to explore a possible joint facility and present it to the Mayor for review; (b) FPFC would not go out with a bond ask in February 2020 as originally planned; (c) bi-weekly exploratory meetings with the City would commence in early December, with the ED, Comm. McNett and Comm. Olson representing FPFC in the discussions; (d) FPFC will consider an April 2020 bond ask dependent on the course of discussions; (e) a stated goal: producing a Joint Development Agreement by July 2020, with movement toward an eventual bond request and construction the following year.

Executive Session

An executive session, lasting approximately 30 minutes, was held to discuss personnel matters. No further action was taken.

ADJOURN

MOTION: A motion was made and seconded to adjourn the regular meeting at 7:00 p.m. The motion passed unanimously. The Executive Session was adjourned at 7:30.

The next regular Commission meeting is scheduled for Thursday, December 12 at 5:30 p.m. at FPFC.