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MINUTES

Regular Meeting of the Board of Commissioners
Fidalgo Pool & Fitness Center
Thursday, December 12, 2019, 5:30 p.m.

CALL TO ORDER

The meeting was called to order at 5:30 p.m.

Commissioners Present: C Mathes, K Hansen, D Way, J McNett, A Olson

Commissioners Absent: None

Staff Present: Executive Director M Everton

APPROVAL OF MINUTES

The regular meeting minutes of November 21, 2019 were approved as read.

APPROVAL OF VOUCHER(S)

Vouchers were approved for payment.

PUBLIC COMMENTS/CORRESPONDENCE

A member of the audience expressed the importance of maintaining momentum in our fundraising efforts, pointing the diligence of the steering committee and the fundraising consultants.

DIRECTOR/MANAGER/COMMITTEE REPORTS

The ED gave a summary report on current initiatives/developments. Fitness class scheduling has been expanded for winter quarter, swim lesson sign-ups have opened for January, managerial staff will be attending Interpersonal Communication classes in Olympia 1Q20, the Guest internet system is being upgraded to accommodate patrons and TAC swimmers, community safety courses will be offered on a monthly basis next year, the Xmas "giving" tree is up and garnering support, and the center will be closed for Xmas and New Year's, with half days on the eves. Finally, the state minimum wage is increasing effective January 1 from \$12.00/hr to \$13.50. This has driven changes to our wage schedule, which was reviewed with the board.

The fundraising team updated the Board on the end-of-year giving campaign, including a national day of giving on December 3, for which a \$10K match has been established. Jennifer indicated that a total of \$23K was raised, including the match.

Under Committee Reports, Comm. Hansen indicated that the Contracts subcommittee will be focused on an upcoming County contracts template, which we can adapt. He will also be working on a Small Works contract. Personnel will be working on a new draft of the employee manual, which will be presented at the January meeting for board review.

Financials

November financials were reviewed. YTD revenue is short to budget by approximately \$66K. Expenses are favorable by approximately \$59K. Net loss for the year is \$62K vs a budgeted \$55K, a difference of \$7K.

Old Business

1. 2220 J Avenue Disposition. Renata indicated that the Jetters are consulting with their attorney to determine the optimal method and timing to transfer the property.

New Business

1. Resolution #331: An increase to budgeted expenses was approved and signed for submission to the county.
2. It was agreed that a Governmental subcommittee would be formed with Olson & McNett as members. The focus of the subcommittee will be a monthly reporting of joint development.

Executive Session

An executive session, lasting approximately 45 minutes, was held to discuss real estate and contractual matters. No further action was taken.

ADJOURN

MOTION: A motion was made and seconded to adjourn the regular meeting at 6:00 p.m. The motion passed unanimously. The Executive Session was adjourned at 7:00.

The next regular Commission meeting is scheduled for Thursday, January 16 at 5:30 p.m. at FPFC.