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MINUTES

Regular Meeting of the Board of Commissioners
Fidalgo Pool and Fitness Center
Thursday, January 18, 2018, 5:30 p.m.

CALL TO ORDER

The meeting was called to order at 5:30 p.m.

Commissioners Present: Christine Mathes, Andrew Olson, Jeremy McNett, Mel Larsen

Commissioner Absent: David Way

Staff Present: Executive Director Mitch Everton

APPROVAL OF MINUTES

The Regular Board of Commissioners Meeting Minutes for December 14, 2017 were unanimously approved (McNett, Mathes).

APPROVAL OF VOUCHER(S)

Vouchers were approved for payment.

PUBLIC COMMENTS/CORRESPONDENCE

A patron expressed concern that Sunday lap swim hours were restricted. After learning that the Pool is now opening additional weekend pool hours dependent upon availability and space (in fact, two hours have been added to the upcoming Sunday schedule), she was satisfied with the response. The patron also suggested that streaming video be added to the web site, allowing patrons to assess congestion and decide whether to come to the pool.

DIRECTOR/MANAGER/COMMITTEE REPORTS

Reports were reviewed from both the ED and TAC swim coach. There were no questions/comments.

Financials

December financial reports were reviewed with no comments. The ED also presented a review of 2017 annual results vs 2018 budget, with the conclusion that we appear to be properly budgeted, based on cumulative totals. The ED also presented an analysis to Day 1-17 for the

past four months, in terms of cashier revenue. This showed that January is up approximately 76% over prior month activity. The Commissioners asked that this report continue to be presented on a monthly basis.

Old Business

RFQ. C McNett discussed the advantages of alternative contracting methodologies allowed under state law. He recommended that we issue a joint Request for Qualifications/Cost Proposal to appropriate consulting and project management firms. The Commissioners directed the ED to make additional changes to the current draft RFQ and to distribute this document.

Capital Campaign. The Commissioners authorized the ED to begin approaching potential major donors to the new pool design. It was agreed that individual Commissioners would take part in donor meetings, as appropriate, and that former ED Stadler take part as well.

Public Roll-Out/Informational Sessions. The Commissioners directed that such sessions, educating the public re: the finished design product, be delayed until after donor meetings are held. It was suggested that March-April timeframe would be appropriate for this exercise.

New Business

The Commissioners reviewed a draft Code of Conduct policy. They suggested that the draft should be expanded to include consequences for each transgression category. Additional review will be undertaken by each Commissioner and comments forwarded back to the ED. This document will be brought back for a second reading and vote at the February meeting.

ADJOURN

MOTION: A motion was made and seconded to adjourn the meeting at 6:45 p.m. The motion passed unanimously.

The next regular meeting is scheduled for Thursday, February 15, 2018, 5:30 p.m. at Fidalgo Pool and Fitness Center conference room.