



1603 22nd Street
Anacortes, WA 98221
360-293-0673 (phone)
360-299-2953 (fax)

MINUTES

Special Meeting of the Board of Commissioners
Master Capital Improvement Plan (MCIP) Committee
Fidalgo Pool and Fitness Center
Tuesday, February 2, 2016, 5:00 p.m.
The Public was invited.

CALL TO ORDER

The meeting was called to order by Chair and Commissioner Jeremy McNett at 5:00 p.m.
Committee Members Present: Commissioner Dave Way, Commissioner Mel Larsen,
Executive Director Marilyn Stadler, Maintenance Manager
John Little, Aquatic & Fitness Manager Carla Bigelow, Dr. Mick
Donahue, Sandy Hatfield, David Lervik, Keith Rubin, Christine
Mathes

Committee Members Absent: Libby Grage
Public: Tom Conroy, Lori Johnson, Louise Brissey

TOUR OF THE FACILITY

The committee members and public present toured the facility, which included the mechanics room, pool and fitness areas, administrative offices, balcony and restrooms.

CO-CHAIR

Chair Jeremy McNett announced that Christine Mathes was willing to help co-chair this committee. Since the committee's work is complex and involved, he believes that having a co-chair will behoove the process.

APPROVAL OF MINUTES

The Special Meeting of the Board of Commissioners – MCIP Committee minutes of January 19, 2106 were reviewed by the Committee and Commissioners.

MOTION: A motion was made and seconded (RUBIN/BIGELOW) that the committee members approve the minutes from the January 19, 2016 meeting. The motion passed unanimously.

MOTION: A motion was made and seconded (WAY/LARSON) that the commissioners approve the minutes from the January 19, 2016 meeting. The motion passed unanimously.

COMMITTEE COMMENTS

Commissioner Mel Larson sent a comment that we should have information on the fact sheet and

survey that addresses the building's current status and the need to update its systems, including the Heating Ventilation Air Conditioning (HVAC) unit, lighting, mechanical controls, pumps, etc. The facility is being operated on 1970's mechanics and technology that are inefficient, not Americans with Disabilities Act (ADA) compliant and in some cases, way beyond their useful lives. For instance, the facility operates on pneumatic controls instead of digital electronics. Updating the facility to digital electronics would improve our efficiency by 60%, recovering costs could be reached within four to five years after replacement and continue to save the District and taxpayers money as well as being more environmental friendly. Commissioner Larson and John Little, Maintenance Manager will determine if we can find someone to conduct an assessment of the buildings, offer recommendations for updating it and document how this would improve efficiency.

PUBLIC COMMENTS

Co-Chair McNett asked if the public attending had any public comments.

Lori Johnson asked about the direction of the committee and if the pool will need to be closed during any renovation. Co-Chair Mathes explained the committee's responsibilities and where they are with their work. Co-Chair Jeremy McNett explained that all the committee documents are on the fidalgopool.com website under the Capital Plan menu for public's review. He also stated it's too soon to know what renovation requirements would be needed.

Tom Conroy stated that some engineers from Tesoro or Shell may be willing to help us with our mechanical and technological needs to increase the facility's efficiency.

Executive Director Marilyn Stadler read a letter to the editor that appeared in Anacortes American on January 27, 2016. The letter was titled "City has questionable funding priorities". The author questions why should 1.3 million dollars be spent on obtaining the GEMS property when..."The pool doesn't need more fixing, it needs replacing." This brings up two points about the pool. The first is that some people still believe that the pool is City owned when it is its own entity. The second voiced the author's opinion that the pool needs replaced. The Committee decided that we need to write a letter to the editor clarifying that Fidalgo Pool and Fitness Center is not City owned, and how we are reaching out to determine the community's needs in regard to the pool. Christine Mathes and Marilyn Stadler will write the letter to the editor.

BOND VS LEVY

The information sheet concerning the difference between a bond and levy is now on our website.

WEBSITE

The php for PDF files was increased on the fidalgopool.com website so we can have all MCIP documents and public input information on the website.

The Community tab on the fidalgopool.com website was changed to Capital Plan. Different drop down menus to share meeting materials, information and other documents was added. Our website is now similar to the City's Comprehensive Plan website.

The "About Us" section of the website now contains "are you aware that Fidalgo Pool and Fitness Center offers the following aquatics/fitness programs and activities?"

The Fidalgo Pool Forum was placed under the District Business tab of the website. A forum login appears on the first webpage.

CAPITAL IMPROVEMENT FACT SHEET

- The Physical Plant information that was discussed earlier will be added to the fact sheet and survey. Once the fact sheet is updated, it will be sent to the committee.
- The mcip@gmail.com email address is active for receiving comments and questions from the public.
- The committee will send Marilyn Stadler the individuals on the outreach list that they will contact about our work.
- Libby Grage stated in regards to the outreach list, she is willing, if it would please the rest of the committee, to approach City of Anacortes stakeholders as part of the outreach, and also give a presentation at a future council meeting. She checked with city staff and it sounds as though we may be able to utilize Channel 10 to put out information about the MCIP process and to request public input. She is thinking of having 4-5 slides that would provide history and information on the project, have contact information and express ways to provide input.

SURVEY

The Committee reviewed the next draft of the new survey.

- We are going to add a “Physical Plant” section to the survey.
- The survey is up on Survey Monkey and should be ready to implement soon. Paper copies should be available for the Friends of Fidalgo Pool & Fitness Center “Live Fidalgo” event scheduled for February 11, 2016.
- A postcard with an invitation to complete the survey can be sent to 5,000 households on Fidalgo Island by way of “Every Door Direct Mail” for less than \$1,000.

PUBLIC INPUT PLAN

Marc Esvold suggested that one of the committee members contact Mark Wenzel at the Anacortes School District to see if they had a formal public input plan for the school bond. Christine Mathes was able to retrieve a copy of the Friends of the Anacortes School District plan for engaging “YES” votes. Since the Committee doesn’t know if we will need a bond or not, we will concentrate on a public input plan to engage the public in process of determining what they want and need at the facility first.

NEXT STEPS

The following next steps were determined by the Committee:

- Marilyn Stadler will complete the fact sheet and survey with a new section named “Physical Plant”.
- Commissioner Larson and John Little will determine what the Physical Plant section will entail and email that information to Marilyn Stadler on or before this Friday.
- Christine Mathes and Marilyn Stadler will write a letter to the editor in response to the “City has questionable funding priorities”.
- Commissioner McNett stated that he will put together a subcommittee to tour Snohomish Aquatic Center and Western Washington Athletic Center
- Once the fact sheet is completed, outreach can be initiated by the Committee.

- Commissioner Larson and John Little, Maintenance Manager will determine if we can find someone to conduct an assessment of the building, offer recommendations for updating it and document how this would improve efficiency.

ADJOURN

MOTION: A motion was made and seconded (WAY/HATFIELD) to adjourn the meeting at 6:40 pm. The motion passed unanimously.

The next schedule meeting of the Special Meeting of the Board of Commissioners – MCIP Committee will be Tuesday, March 1, 2016, 5 pm in the Pool’s conference room.