



1603 22nd Street
Anacortes, WA 98221
360-293-0673 (phone)
360-299-2953 (fax)

**Agenda for a Special Meeting
of**

The Board of Commissioners

Date and Time: 5:30 p.m., Wednesday, March 15, 2017

Location: Fidalgo Pool and Fitness Center

Special Meeting Opened to the Public

Executive Session Closed to the Public

CALL TO ORDER

The special meeting was called to order by Commissioner Andrew Olson at 5:30 p.m.

Commissioners Present: Andrew Olson, Mel Larsen, David Way, Jeremy McNett,
Pamela Taylor

Staff Present: Marilyn Stadler

Guests: Christine Mathes, Mitch Everton

INTRODUCTIONS

Commissioner Olson had attendees introduce themselves.

PUBLIC COMMENTS

There weren't any public comments.

EXECUTIVE SESSION

Executive Session ordered by Commissioner Andrew Olson as permitted by RCW 42.30.110, section (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee and (h) To evaluate the qualifications of a candidate for appointment to elective office., 5:35 – 6:25 pm. Re-convene meeting after 6:25 pm.

At 6:25 pm, Commissioner Andrew Olson extended the Executive Session until 6:45 pm. The meeting was re-convened at that time.

1. The Commissioners discussed Christine Mathes's letter of interest and bio for the future opening of Commissioner Pam Taylor's position.

MOTION: A motion was made and seconded (OLSON/WAY) to appoint Christine Mathes to the Commissioner #3 position at the April 6, 2017 Board of Commissioners meeting when it becomes vacant. The motion passed unanimously.

2. Since the first week in November 2016, the Board of Commissioners has known about our current Executive Director's retirement plans for the summer of 2017.

Due to the complexity of the position and the future master plan, members of the Board have been searching for the right person for the position. The transition to a new ED is planned to take six months. The Commissioners are following RCW requirements in their search and hiring process, which has been guided by consultation with the Municipal Research Services Center. State law does not require us to post a position for employment at this level. Three candidates have been brought to the attention of the Board; one has selected another executive director position in Skagit County and is no longer interested in it. Two remain for consideration. In order to hire the right candidate for the job, the Commissioners reviewed the following compensation package.

Salary	\$70,000
Medical & Dental	\$5,532
Life Insurance	\$180
Employer Portion of PERS (State Retirement)	\$8,330
Employer Portion of Payroll Taxes	\$5,355
L&I	\$220
TOTAL Salary, Taxes and Benefits	\$89,617
TOTAL Salary Benefits Package	\$84,042
Personal days per year	3 days
Five Weeks Vacation per year	5 weeks
Seven Holidays per year	7 holiday
Sick Leave 8 hrs/month - 240 maximum	8 hrs/mo 240 accrual

The Board found the second candidate to be a good fit for our facility. The Board of Commissioners is waiting for the third candidate for consideration to send them a resume for review and to schedule an interview.

MOTION: A motion was made and seconded (MCNETT/OLSON) to approve the compensation package for a new Executive Director and offer the position to the second candidate if the third candidate was not to be considered. The motion passed unanimously.

ADJOURN

MOTION: A motion was made and seconded (MCNETT/TAYLOR) to adjourn the meeting at 6:48 pm. The motion passed unanimously.